



**URBANA SCHOOL DISTRICT #116**  
**BOARD OF EDUCATION**  
**BUSINESS MEETING MINUTES**  
**JEAN F. BURKHOLDER**  
**ADMINISTRATIVE SERVICE CENTER**  
205 North Race St. Urbana, IL 61801  
Tuesday, September 21, 2010  
7:30 p.m.  
[www.usd116.org](http://www.usd116.org)

<p><i>Our mission is the Urbana School District #116, through the active engagement of the community, is to provide a quality education by vigorously fostering high expectations for individual growth within a nurturing and just environment, enabling each student to become a self-sufficient, productive, caring, and responsible member of a changing world society.</i></p>	<p>Mr. John H. Dimit, President Ms. Benita Rollins-Gay, Vice-President Ms. Ruth Ann Fisher, Secretary Ms. Brenda Carter, Member Ms. Elaine Gehrman, Member Ms. Peggy Patten, Member Mr. Steve Summers, Member Dr. Preston L. Williams, Jr., Superintendent Ms. Lori Johnson, Board Secretary</p>
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**1.0 CALL TO ORDER**

President Dimit called the meeting to order at 7:37 p.m.

**2.0 ROLL CALL**

Present: John Dimit, President  
Benita Rollins-Gay, Vice-President  
Ruth Ann Fisher, Secretary  
Brenda Carter, Secretary Pro Tem  
Elaine Gehrman, Board Member  
Peggy Patten, Board Member  
Steve Summers, Board Member

Also Present: Preston L. Williams, Jr., Superintendent  
Donald Owen, Assist Supt of Curriculum and Instruction  
Gayle Jeffries, Assist Supt of Human Resources  
Susan Baker-Ory, Assist Supt of Special Services  
Carol Baker, Director of Business and Finance  
Ota Dossett, Director of Facilities and Grounds

**3.0 ADDITIONS, CORRECTIONS AND MODIFICATIONS OF AGENDA - None**

**4.0 CITIZENS STATEMENTS**

David Stramecky, Urbana                      The Prairie Plan

**5.0 CALL FOR EXECUTIVE MEETING/SESSION (After current meeting)**

## 6.0 APPROVAL OF AGENDA

Member Patten requested that September 7, 2010, Study Session minutes be moved to an individual action item.

*Member Carter moved to approve the agenda reflecting Member Patten's request/modification, seconded by Secretary Fisher. Motion passed.*

## 7.0 COMMENDATIONS/RECOGNITIONS

Urbana High School FFA Chapter has received a 3-star national ranking through the National FFA Chapter Award program. The members of the chapter will be recognized for this honor during the 83<sup>rd</sup> National FFA Convention in Indianapolis, October 20-23, 2010.

### 9.01 POLICY REVIEW

## 9.0 ADMINISTRATIVE REPORTS

### 9.01 Re-Districting Committee Charge

Donald Owen, Assistant Superintendent of Curriculum and Instruction, will present the Board of Education a first reading of the charge to be given to the Re-Districting Committee.

## 10.0 COMMUNICATIONS

### 11.0 ACTION ITEMS (Consent)

Member Carter moved to approve the following consent action items, seconded by Member Summers. On a roll call vote, all members present voted "aye."

#### 11.01 Minutes

August 17, 2010, Business Meeting  
August 31, 2010, Special Meeting

*(September 7, 2010, Study Session – Moved to individual Action Item 12.10, making Site and Purpose Discussion 12.11)*

#### 11.02 September Bills/Checks

Education Fund Bills	\$ 689,211.35
Operations & Maintenance Fund Bills	\$ 170,463.96
Bond & Interest Fund Bills	\$ 0.00
Transportation Fund Bills	\$ 9,543.63
II Municipal Retirement Fund	\$ 61,316.19
Capital Project 2010 Fund	\$ 182,456.87
Capital Projects – Debt Certified	\$ 428,292.80
UIAC Fund	\$ 74,936.09
Fire Safety Levy	\$ 31,259.70
School Facility Occupation Tax	\$ 0.00
Facility Sales Tax Projects	\$ 159,291.49
Payroll	\$2,204,204.19
Adult Education	\$ 91,264.69

**11.03 Interfund Loans - None**

**11.04 Personnel Items**

Approval of various personnel items were requested.

**11.05 2010-2011 Application and Recognition of Schools**

Approval to submit the 2010-2011 application and recognition of schools was requested.

**11.06 Resolution Authorizing and Directing the Sale or Disposal of Personal Property**

Carol Baker, Director of Business, requested approval to sell or dispose of District AED's and photographic equipment.

**12.0 ACTION ITEMS (Individual)**

**12.01 Gifts**

Susan Tolman, Urbana, donated \$100 each to Mrs. Hume and Ms. Allender's classrooms at Leal Elementary.

John Comet, Pepsi-Cola Bottling Company, Champaign, donated \$1,300 to Prairie Elementary School to purchase student desks.

Ricka Shorish, Urbana, donated two 4/4 violins/bows and \$100 for repair to Urbana High School band department. Total value of this donation: \$2,200.

Elsa Gunter, Urbana, donated \$250 to Urbana Middle School, Endeavor team activity account.

Residents, staff, and visitors at Helia Healthcare of Champaign, in cooperation with Walmart and Curves, collected donations for school supplies. Urbana High School received \$100 from this project.

Webb Peterson and Sarah Cardiff, Urbana, donated an IMac with 700 mhz processor, 512 MB SD Ram, pro keyboard, mouse, and ergonomic wrist rest to the Urbana High School art room. Donation was valued at \$150.

Urbana Rotary, donated \$8,000 to the Urbana Middle School SPLASH (Students Playing and Learning After School Hours) Program. This donation will enable the program to purchase six Macintosh laptops with a protection plan and a mobile Bretford cart to hold the laptops.

***Member Summers moved to approve and accept the above listed gifts, seconded by Secretary Fisher. Motion passed.***

**12.02 Board Policy Revisions**

Approval was requested to adopt the revised policies as presented to the Board of Education. (Press Plus – Nov 09/Dec 09/July 10)

***Vice-President Rollins-Gay moved to approve item #12.02, seconded by Member Patten. Motion passed.***

**12.03 Press Plus Services Agreement**

Approval was requested to enter into another year of Press Plus Services through Illinois Association of School Boards.

*Member Patten moved to approve item #12.03, seconded by Member Summers. On a roll call vote, all members present voted "aye."*

**12.04 Resolution Authorizing General Obligation Alternate Bonds**

Carol Baker, Director of Business, requested consideration of a resolution authorizing the issuance of not to exceed \$17,500,000 general obligation alternate bonds of the District to improve the sites of, build and equip additions to and alter, repair and equip school buildings and facilities.

*Member Carter moved to approve item #12.04, seconded by Vice-President Rollins-Gay. On a roll call vote, all members present voted "aye."*

**12.05 FY11 District/Adult Education Budget Resolution**

Carol Baker, Director of Business, discussed the FY11 budget. Approval of the final 2010-2011 district budget will be requested.

*Member Summers moved to approve item #12.05, seconded by Secretary Fisher. On a roll call vote, all members present voted "aye."*

**12.06 Agreement with Education Logistics, Inc.**

Carol Baker, Director of Business, presented an agreement from EDULOG to perform an optimization of the bus routing in an attempt to reduce District transportation costs.

*Secretary Fisher moved to delay item #12.06 indefinitely, seconded by Member Patten. Motion passed.*

**12.07 Approval of Closed Meeting Minutes**

The Board of Education reviewed closed meeting minutes to determine if the need for confidentiality still exists for all or part of the minutes, or what minutes or portion thereof no longer require confidentiality and are available for public inspection.

*Member Carter moved to keep all closed meeting minutes "closed", seconded by Secretary Fisher. Motion passed.*

**12.08 Approval Base Bid Phase 2 of King Elementary Renovation Project**

Bids were received on September 16, 2010. Board approval was requested to follow staff recommendation to award the contract based on the base bid plus all alternates to Johnston Contractors with the lowest overall bid for the amount of \$4,803,500.

*Member Patten moved to approve item #12.08, seconded by Member Summers. On a roll call vote, all members present voted "aye."*

**12.09 Charge of the Re-Districting Committee**

The Board will officially give a charge to a re-districting committee.

*Member Gehrman moved to charge a re-districting committee, seconded by Member Carter. Motion passed.*

**12.10 Minutes**

September 7, 2010

Member Patten requested for the minutes to be corrected to reflect board discussion regarding possible sites for Washington Early Childhood. The board started with four sites, eliminating two (Yankee Ridge and Thomas Paine.)

*Member Patten moved to approve the corrected minutes, seconded by Vice-President Rollins-Gay. Motion passed.*

**12.11 Site and Purpose Discussion**

Board discussed possible action regarding future site and purpose of Washington Early Childhood facility.

The Board of Education continued discussion of a site for Washington Early Childhood. Things brought up: block out what a new EC would look like with traffic for both sites (current and Prairie), use blank slate with old building out of scheme, site circulation, (at Prairie) free standing vs. attaching to Prairie, connection to Prairie to include renovations at Prairie, extra room for Headstart (6 rooms & administrative area), including a gym/common area with Prairie.

No action was taken, the Board of Education will continue their discussion during the October 19, 2010, business meeting.

**13.0 CALL FOR FUTURE SPECIAL/EXECUTIVE MEETINGS**

**14.0 SUPERINTENDENT'S REPORT**

**15.0 BOARD REPORT**

**16.0 ADJOURNMENT**

*Vice-President Rollins-Gay moved to adjourn the meeting, seconded by Member Patten. Motion passed.*

*President Dimit declared the meeting adjourned at 9:48 p.m.*

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President

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Secretary