



URBANA SCHOOL DISTRICT #116

BOARD OF EDUCATION

BUSINESS MEETING MINUTES

JEAN F. BURKHOLDER

ADMINISTRATIVE SERVICE CENTER

205 North Race St. Urbana, IL 61801

Tuesday, June 15, 2010

7:30 p.m.

www.usd116.org

Our mission is the Urbana School District #116, through the active engagement of the community, is to provide a quality education by vigorously fostering high expectations for individual growth within a nurturing and just environment, enabling each student to become a self-sufficient, productive, caring, and responsible member of a changing world society.

Mr. John H. Dimit, President
Ms. Benita Rollins-Gay, Vice-President
Ms. Ruth Ann Fisher, Secretary
Ms. Brenda Carter, Member
Ms. Elaine Gehrmann, Member
Ms. Peggy Patten, Member
Mr. Steve Summers, Member
Dr. Preston L. Williams, Jr., Superintendent
Ms. Lori Johnson, Board Secretary

1.0 CALL TO ORDER

President Dimit called the meeting to order at 7:35 p.m.

2.0 ROLL CALL

Present: John Dimit, President
Benita Rollins-Gay, Vice-President
Ruth Ann Fisher, Secretary
Brenda Carter, Board Member
Elaine Gehrmann, Board Member
Peggy Patten, Board Member
Steve Summers, Board Member

Also Present: Preston L. Williams, Jr., Superintendent
Donald Owen, Asst. Supt. of Curriculum and Instruction
Gayle Jeffries, Asst. Supt of Human Resources
Carol Baker, Director of Business and Finance
Susan Baker-Ory, Asst. Supt. of Special Services
Ota Dossett, Director of Facilities and Grounds

3.0 ADDITIONS, CORRECTIONS AND MODIFICATIONS OF AGENDA

4.0 CITIZENS STATEMENTS

Shontelle Looney, Urbana: Classroom size

5.0 CALL FOR EXECUTIVE MEETING/SESSION (AFTER CURRENT MEETING)

6.0 APPROVAL OF AGENDA

Vice-President Rollins-Gay moved to approve the agenda as presented, seconded by Member Carter. Motion passed.

7.0 COMMENDATIONS/RECOGNITIONS

The following were recently selected to receive a CUSF Splash Grant:
UMS – Theresa Bryant; UHS – Jeff Davis; Thomas Paine – Patty Sandberg;
Prairie Elementary – Laura Martin, Paige Waggoner, Joyce Raney, Tanya Colman, and
Alison Macku,

8.0 SPECIAL RESOLUTIONS

9.0 COMMUNICATIONS

10.0 REPORTS/DISCUSSION

11.0 ACTION ITEMS (Consent)

Member Carter moved to approve the following consent action items, seconded by Vice-President Rollins-Gay. On a roll call vote, all members present voted “aye.”

11.01 Minutes

- May 18, 2010, Business Meeting
- May 25, 2010, Special Meeting
- June 1, 2010, Study Session

11.02 May Bills/Checks

Education Fund Bills	\$ 709,330.76
Operations & Maintenance Fund Bills	\$ 196,163.64
Bond & Interest Fund Bills	\$ 0.00
Transportation Fund Bills	\$ 395,455.92
Il Municipal Retirement Fund	\$ 73,843.55
Capital Project 2009 Fund	\$ 0.00
Capital Project 2010 Fund	\$ 22,646.17
Fire Prevention & Safety (Levy)	\$ 1,560.00
Payroll	\$2,657,546.34
Adult Education	\$ 148,808.54

11.03 Interfund Loans

Approval was requested to repay as many of the interfund loans as possible to the Working Cash fund, prior to the end of the fiscal year (6/30/10).

Permanent Transfer

Approval was requested to transfer interest as of June 30, 2010. This is a permanent transfer of funds. Amount of transfers will be in the actual amounts of interest earned through June 30, 2010. Interest earned in the Working Cash and Bond and Interest Funds will be permanently transferred to the Education Fund, which the Board of Education deems to be the fund most in need of such interest (105ILCS 5/10-22.44).

11.04 Personnel Items

Approval of various personnel items were requested.

11.05 Approval of the June and July Bills for Payment

Approval was requested, in advance, for the June and July bills payable. Copies of these bills will be included with the August board agenda materials.

11.06 Prevailing Wage Resolution

Each year, the Illinois Department of Labor issues prevailing labor wage rates for Champaign County. By state law, the district must adopt a resolution indicating that the district will abide by these rates for construction projects and/or other work done in the Urbana Schools.

11.07 Renewal of District Property, Liability Coverage

Carol Baker, Director of Business, recommended the renewal of District Property and Liability Insurance Rates through Wells Fargo.

11.08 Resolution Declaring Intent to Retain Interest Earnings as Interest and Not to Accumulate as Principal

Carol Baker, Director of Business, requested approval of required resolution.

11.09 Approval to Dispose or Sell Surplus

Carol Baker, Director of Business, recommended approval to dispose of or sell surplus items.

11.10 Approval of Final Summer Projects

Ota Dossett, Director of Facilities and Grounds, recommended approval of a final 2010 Summer working cash bonds projects.

12.0 ACTION ITEMS (Individual)

12.01 Gifts

Member Carter moved to approve and accept the following gifts, seconded by Secretary Fisher. Motion passed.

Junior League of Champaign-Urbana, donated \$500 to the ASSIST program. They purchased a Wii, Wii fit, charge stations, remotes, and two additional games.

Rasmussen Pool N Patio, Champaign, donated six pairs of aquatic floatation shoes and between 20%-50% off rest of equipment purchased by the ASSIST program. Donation was valued at \$189.68.

New Free Will Baptist Church donated \$200 to the Evelyn Burnett Underwood Music Assistance Program at Urbana Middle School.

Provena/Covenant Medical Center and Personal Touch Dry Cleaning, donated \$100 each towards Washington Early Childhoods' carnival costs.

12.02 Adoption of Tentative Budget for 2010-2011

Member Carter moved to approve item #12.02, seconded by Member Summers. On a roll call vote, all members present voted "aye."

The Board of Education has received a tentative budget for 2010-2011 (fiscal year beginning July 1, 2010 and ending June 30, 2011). Carol Baker, Director of Business, made a presentation of the tentative budget.

The following are dates for developing and adopting the 2010-2011 district budget:

June 15, 2010 Adoption of tentative budget. The Board needs a tentative budget adopted prior to June 30 so that we can operate after July 1. Please review the list of budget assumptions included in the front of the budget document.

September 7, 2010 Public Hearing and Board Study Session on 2010-2011 Budget

September 21, 2010 Approval of final 2010-2011 Budget

12.03 Adoption of Adult Education Tentative Budget for 2010-2011

Vice-President Rollins-Gay moved to approve item #12.03, seconded by Member Patten. On a roll call vote, all members present voted "aye."

Board approval was requested for the adoption of the Adult Education Tentative Budget for 2010-2011.

12.04 Setting of Board Meeting Time and Dates

Member Carter moved to approve item #12.04, changing August 3rd's study session to August 10th and December 21st's business meeting to December 14th. This motion was seconded by Member Patten. Motion passed.

The Board of Education set next year's meeting dates and start time.

12.05 FY10 Salary and Benefits Allocation for Non-Union Support Staff and District Administrators

Member Summers, moved to approve item #12.05, seconded by Vice-President Rollins-Gay. On a roll call vote, all members present voted "aye."

The Superintendent recommended that the Board of Education approve the FY11 salary and benefit allocations for district non-union support staff and district administrators

12.06 Approval of Control Technologies Solutions Performance Contract

Member Summers, moved to approve item #12.06, seconded by Member Carter. On a roll call vote, all members present voted "aye."

An administrative recommendation to approve the performance contract was requested.

12.07 Approval to Continue with ARAMARK for 2010-2011

Member Summers, moved to approve item #12.07, seconded by Vice-President Rollins-Gay. On a roll call vote, all members present voted "aye."

Approval was requested to continue with ARAMARK Food Services for the 2010-2011 school year.

12.08 Approval of King Elementary Schematic Design

Vice-President Rollins-Gay moved to approve item #12.08, seconded by Member Summers. On a roll call vote: 5 ayes (Dimit, Rollins-Gay, Gehrman, Patten, and Summers); 1 nay (Carter); 1 abstained (Fisher) Motion passed.

An administrative recommendation to approve the Schematic Design for the King Elementary School expansion and renovation project and authorize the Design Team to proceed with the Design Development phase of work was requested.

13.0 CALL FOR FUTURE SPECIAL/EXECUTIVE MEETINGS

14.0 SUPERINTENDENT'S REPORT

15.0 BOARD REPORT

16.0 ADJOURNMENT

Secretary Fisher moved to adjourn the meeting, seconded by Vice-President Rollins-Gay. Motion passed.

President Dimit declared the meeting adjourned at 10:05 p.m.

President

Secretary