

Urbana Adult Education
December 9, 2008 through January 12, 2009

The following checks were written manually:

Check	Vendor	Amount	Description
9282	Urbana School District 116	52,704.61	Gross Payroll, Dec. 15
9283	Urbana School District 116	1,715.14	FICA, Dec. 15
9284	Urbana School District 116	675.56	Medicare, Dec. 15
9285	Urbana School District 116	1,309.00	Federal TRS Est. Cont. Dec. 15
9286	Urbana School District 116	52,394.45	Gross Payroll, Dec. 19
9287	Urbana School District 116	1,874.90	FICA, Dec. 19
9288	Urbana School District 116	675.64	Medicare, Dec. 19
9289	Urbana School District 116	4,559.87	IMRF, Dec. 15 & 19
9290	Urbana School District 116	1,309.00	Federal TRS Est. Cont. Dec. 19
9291	Urbana School District 116	5,660.10	Dec. Health & Life Insurance
9292	Urbana School District 116	5,133.15	Dec. Board Paid TRS, etc.
9293	Urbana School District 116	331.48	Dec. Board Paid IMRF
9294	Urbana Adult Education	2,881.75	Replenish Imprest Fund
9295	Urbana School District 116	150,000.00	Repay Interfund Loan to the District

Attached computer generated check reports:

for checks 8352 - 8375	21,316.57
Total Accounts Payable	197,442.16
Total Gross Payroll	105,099.06
Grand Total	302,541.22

The preceding list of Accounts Payable in the amount of \$197,442.16 is approved by the Board of Education, Urbana School District 116 on January 20, 2009.

The Gross Payroll in the amount of \$105,099.06 is approved by the Board of Education, Urbana School District 116 on January 20, 2009.

President

Secretary

Director of Business and Financial Services

URBANA SCHOOL DISTRICT #116
 VOUCHER PAYABLE REGISTER

DAVID GORDON

JANUARY 20, 2009

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VENDOR NAME	INVOICE	ACCOUNT DESCRIPTION	AMOUNT	P.O. #	ACCOUNT #	CHECK#
AMBASSADOR'S OUTDOOR SERVICES	408	KENWOODSTOREFRONT BUILDING REPAIRS	175.00		900-25400.13-323-36	8352
AMBASSADOR'S OUTDOOR SERVICES	408	KENWOODSTOREFRONT BUILDING REPAIRS	310.00		900-25400.13-323-36	
			485.00 *			
AMEREN IP	81442-78094	PERFORMANCE O & M NATURAL GA	235.14		900-25400.38-465-35	8353
AMEREN IP	81442-78094	PERFORMANCE O & M ELECTRICIT	265.32		900-25400.38-466-35	
			500.46 *			
AMSCO SCHOOL PUBLICATIONS	15818010	COMM ED TEXTBOOKS	1,215.82		900-13200.06-420-35	8354
			1,215.82 *			
AT&T	2172105556	PERFORMANCE O & M PHONE	98.33		900-25400.38-343-35	8355
AT&T	2173374987	PERFORMANCE O & M PHONE	154.78		900-25400.38-343-35	
			253.11 *			
BLANDEN, CURTIS *	OCT-DEC	OUTREACH TRAVEL - ALL	102.84		900-21100.12-332-00	8356
			102.84 *			
CDS LEASING	09019148417	BASIC ED INSTRU EQUIP MAINT	506.25		900-13100.90-324-35	8357
CDS LEASING	09019148417	BASIC ED ADMIN EQUIP MAINT	56.25		900-23200.90-324-35	
			562.50 *			
CDS OFFICE TECHNOLOGIES	CM00271797	BASIC ED ADMIN EQUIP MAINT	19.09		900-23200.90-324-35	8358
CDS OFFICE TECHNOLOGIES	CM00271797	BASIC ED INSTRU EQUIP MAINT	171.80		900-13100.90-324-35	
CDS OFFICE TECHNOLOGIES	CM00271797	PREV INIT COPIER USE	30.38		900-30000.66-415-44	
			221.27 *			
CITY OF URBANA	LOT 25	PERFORMANCE O & M PARKING	1,920.00		900-25400.38-320-35	8359
			1,920.00 *			
CPM MANAGEMENT, LLC	408	KENWOODPERFORMANCE O & M RENT	2,660.00		900-25400.38-326-35	8360
			2,660.00 *			

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VENDOR NAME	INVOICE	ACCOUNT DESCRIPTION	AMOUNT	P.O. #	ACCOUNT #	CHECK#
DOLLAR GENERAL-CHARGED SALES	971075	DOLLAR GENERAL EDUCARE SUPPL	37.50		900-13150.71-412-44	8361
DOLLAR GENERAL-CHARGED SALES	971075	DOLLAR GENERAL INST MATERIAL	143.50		900-13150.71-410-44	
			181.00 *			
FIRST STUDENT, INC.	10159639	EVEN START BUS CONTRACTUAL	1,411.00		900-25500.29-325-44	8362
FIRST STUDENT, INC.	10159639	PREV INIT TRANSPORTATION	1,411.01		900-30000.66-325-44	
			2,822.01 *			
KENNEDY, MARTHA *	DECEMBER	PREV INIT MILEAGE	55.98		900-30000.66-332-44	8363
			55.98 *			
LABYRINTH LEARNING	32057	COMM ED TEXTBOOKS	820.38		900-13200.06-420-35	8364
			820.38 *			
MONTGERARD, DEBRA *	NOV-DEC	OUTREACH TRAVEL - ALL	62.41		900-21100.12-332-00	8365
			62.41 *			
MYERS, ALICE *	DECEMBER	OUTREACH TRAVEL - ALL	63.37		900-21100.12-332-00	8366
			63.37 *			
PLUMMER, LAURA *	SEPT-DEC	OUTREACH TRAVEL - ALL	29.25		900-21100.12-332-00	8367
			29.25 *			
QUILL CORPORATION	MULT	CTEI VO ED INST MATERIALS	1,183.70		900-10000.63-400-35	8368
			1,183.70 *			
SCHOLASTIC INC.	2324166	DOLLAR GENERAL EDUCARE SUPPL	12.75		900-13150.71-412-44	8369
			12.75 *			
URBANA SCHOOL DISTRICT #116	NOV PHONE	PERFORMANCE O & M PHONE	176.11		900-25400.38-343-35	8370
URBANA SCHOOL DISTRICT #116	BKGD CHECKBASIC ED ADMIN ATTORNEY/BACK		44.25		900-23200.90-318-35	
URBANA SCHOOL DISTRICT #116	INTERNET	PERFORMANCE O & M PHONE	99.21		900-25400.38-343-35	
URBANA SCHOOL DISTRICT #116	UTILITIES	PERFORMANCE O & M ELECTRICIT	1,452.04		900-25400.38-466-35	

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VENDOR NAME	INVOICE	ACCOUNT DESCRIPTION	AMOUNT	P.O. #	ACCOUNT #	CHECK#
URBANA SCHOOL DISTRICT #116	UTILITIES	PERFORMANCE O & M NATURAL GA	1,168.87		900-25400.38-465-35	
URBANA SCHOOL DISTRICT #116	UTILITIES	PERFORMANCE O & M WATER	279.16		900-25400.38-371-35	
URBANA SCHOOL DISTRICT #116	ICE MELT	PERFORMANCE O & M CUSTODIAL	43.00		900-25400.38-413-35	
URBANA SCHOOL DISTRICT #116	EBA	STOREFRONT BENEFIT ALLOWANCE	16.95		900-23200.13-229-36	
			3,279.59 *			
URBANA SCHOOL DISTRICT #116	WAREHOUSE	CTEI VO ED INST MATERIALS	101.19		900-10000.63-400-35	8371
URBANA SCHOOL DISTRICT #116	WAREHOUSE	DOLLAR GENERAL EDUCARE SUPPL	96.84		900-13150.71-412-44	
			198.03 *			
URBANA SCHOOL DISTRICT #116	P-CARD	CTEI VO ED INST MATERIALS	104.86		900-10000.63-400-35	8372
URBANA SCHOOL DISTRICT #116	P-CARD	CTEI VO ED INST MATERIALS	228.48		900-10000.63-400-35	
URBANA SCHOOL DISTRICT #116	P-CARD	PERFORMANCE O & M CUSTODIAL	19.12		900-25400.38-413-35	
URBANA SCHOOL DISTRICT #116	P-CARD	CTEI VO ED INST MATERIALS	54.15		900-10000.63-400-35	
URBANA SCHOOL DISTRICT #116	P-CARD	PERFORMANCE O & M CUSTODIAL	17.76		900-25400.38-413-35	
URBANA SCHOOL DISTRICT #116	P-CARD	CTEI VO ED INST MATERIALS	14.58		900-10000.63-400-35	
URBANA SCHOOL DISTRICT #116	P-CARD	EVEN START FOOD SUPPLIES	20.00		900-25690.29-410-44	
URBANA SCHOOL DISTRICT #116	P-CARD	DOLLAR GENERAL INST MATERIAL	20.00		900-13150.71-410-44	
URBANA SCHOOL DISTRICT #116	P-CARD	DOLLAR GENERAL EDUCARE SUPPL	58.76		900-13150.71-412-44	
URBANA SCHOOL DISTRICT #116	P-CARD	DOLLAR GENERAL EDUCARE SUPPL	76.76		900-13150.71-412-44	
URBANA SCHOOL DISTRICT #116	P-CARD	WIA YOUTH MATERIALS	137.21		900-13330.68-411-35	
URBANA SCHOOL DISTRICT #116	P-CARD	TAPS MATERIALS - ALL	138.95		900-21100.12-411-00	
URBANA SCHOOL DISTRICT #116	P-CARD	WIA YOUTH MATERIALS	24.00		900-13330.68-411-35	
URBANA SCHOOL DISTRICT #116	P-CARD	TAPS MATERIALS - ALL	199.00		900-21100.12-411-00	
			1,113.63 *			
URBANA SCHOOL DISTRICT #116	P-CARD	BASIC ED ADMIN POSTAGE	14.80		900-23200.90-341-35	8373
URBANA SCHOOL DISTRICT #116	P-CARD	MISCELLANEOUS MATERIALS & SU	44.29		900-29000.00-410-00	
URBANA SCHOOL DISTRICT #116	P-CARD	BASIC ED ADMIN POSTAGE	252.00		900-23200.90-341-35	
URBANA SCHOOL DISTRICT #116	P-CARD	DOLLAR GENERAL INST MATERIAL	22.35		900-13150.71-410-44	
URBANA SCHOOL DISTRICT #116	P-CARD	DOLLAR GENERAL EDUCARE SUPPL	59.45		900-13150.71-412-44	
URBANA SCHOOL DISTRICT #116	P-CARD	DOLLAR GENERAL EDUCARE SUPPL	60.07		900-13150.71-412-44	
URBANA SCHOOL DISTRICT #116	P-CARD	EVEN START FOOD SUPPLIES	9.24		900-25690.29-410-44	
			462.20 *			
VERIZON WIRELESS	1952011423	SOS FAM LIT PHONE	82.19		900-13941.52-400-35	8374
			82.19 *			
WEBBER STREET CHRISTIAN CHURCH	JAN-MAR	EL/CIVICS O & M RENT	984.00		900-25400.49-326-38	8375
WEBBER STREET CHRISTIAN CHURCH	JAN-MAR	PERFORMANCE O & M RENT	2,016.00		900-25400.38-326-35	
			3,000.00 *			

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VENDOR NAME	INVOICE	ACCOUNT DESCRIPTION	AMOUNT	P.O. #	ACCOUNT #	CHECK#
WILLIAMS, JACQUELINE *	NOV-DEC	WIA YOUTH MILEAGE	29.08		900-13330.68-332-35	8376
			29.08 *			

TOTAL 21,316.57

Urbana School District 116 - Urbana Adult Education
 Imprest Disbursements Report
 For Month Ended December 31, 2008

Balance from November 30, 2008 Report	4,000.00
Plus deposit of replenishment check 9294	2,881.75
Available Balance	<u>6,881.75</u>
Less December Disbursements	2,881.75
Bank Reconciliation Figure, December 31, 2008	<u><u>4,000.00</u></u>

Check	Vendor	Account	Amount	Description
10402	Arlene Anderson	900-22100-90-332-35	55.57	Youth Symposium
10403	Rock Valley College	900-22100-63-332-35	150.00	CNA Instructor Conference
10404	Karen Hawthorne	900-1351-00	12.50	Comm. Ed. Tuition Refund
10405	Bob Rowe	900-13200-06-392-35	760.00	Comm. Ed. Consultant Fee
10406	SIU-C	900-13310-55-411-35	600.00	WIA CNA Exam Fees
10407	David Adcock	900-22100-90-332-35	243.30	IACEA & Digital Divide
10408	Champaign Postmaster	900-23200-06-341-35	1,060.38	Postage for Spring Brochures
			<u>2,881.75</u>	