

Urbana Adult Education

November 11, 2008 through December 8, 2008

The following checks were written manually:

Check	Vendor	Amount	Description
9269	Urbana School District 116	61,802.11	Gross Payroll, Nov. 14
9270	Urbana School District 116	1,937.46	FICA, Nov. 14
9271	Urbana School District 116	792.81	Medicare, Nov. 14
9272	Urbana School District 116	1,309.00	Federal TRS Est. Cont. Nov. 14
9273	Urbana School District 116	56,561.97	Gross Payroll, Nov. 26
9274	Urbana School District 116	1,769.78	FICA, Nov. 26
9275	Urbana School District 116	723.81	Medicare, Nov. 26
9276	Urbana School District 116	4,770.15	IMRF, Nov. 14 & 26
9277	Urbana School District 116	1,309.00	Federal TRS Est. Cont. Nov. 26
9278	Urbana School District 116	5,660.10	Nov. Health & Life Insurance
9279	Urbana School District 116	6,382.58	Nov. Board Paid TRS, etc.
9280	Urbana School District 116	337.92	Nov. Board Paid IMRF
9281	Urbana Adult Education	2,540.21	Replenish Imprest Fund

Attached computer generated check reports:

for checks 8333 - 8350	<u>25,024.50</u>
Total Accounts Payable	52,557.32
Total Gross Payroll	<u>118,364.08</u>
Grand Total	170,921.40

The preceding list of Accounts Payable in the amount of \$52,557.32 is approved by the Board of Education, Urbana School District 116 on December 16, 2008.

The Gross Payroll in the amount of \$118,364.08 is approved by the Board of Education, Urbana School District 116 on December 16, 2008.

President

Secretary

Director of Business and Financial Services

URBANA SCHOOL DISTRICT #116
 VOUCHER PAYABLE REGISTER

DAVID GORDON

DECEMBER 16, 2008

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VENDOR NAME	INVOICE	ACCOUNT DESCRIPTION	P.O. #	ACCOUNT #	AMOUNT	CHECK#
A&R MECHANICAL CONTRACTORS, INC.	36605	BASIC ED OPER & MAINT BUILD		900-25400.90-323-35	267.00	8333
					267.00 *	
ABSOPURE WATER COMPANY	600944	PERFORMANCE O & M WATER PURC		900-25400.38-390-35	25.00	8334
					25.00 *	
AT&T	217Z105556	PERFORMANCE O & M PHONE		900-25400.38-343-35	98.33	8335
AT&T	2173374987	PERFORMANCE O & M PHONE		900-25400.38-343-35	173.03	
					271.36 *	
CDS LEASING	8128854402	BASIC ED INSTRU EQUIP MAINT		900-13100.90-324-35	506.25	8336
CDS LEASING	8128854402	BASIC ED ADMIN EQUIP MAINT		900-23200.90-324-35	56.25	
					562.50 *	
CDS OFFICE TECHNOLOGIES	CM00268536	BASIC ED ADMIN EQUIP MAINT		900-23200.90-324-35	33.17	8337
CDS OFFICE TECHNOLOGIES	CM00268536	BASIC ED INSTRU EQUIP MAINT		900-13100.90-324-35	254.34	
CDS OFFICE TECHNOLOGIES	CM00268536	PREV INIT COPIER USE		900-30000.66-415-44	44.21	
					331.72 *	
CPM MANAGEMENT, LLC	JAN RENT	PERFORMANCE O & M RENT		900-25400.38-326-35	2,660.00	8338
					2,660.00 *	
DOLLAR GENERAL-CHARGED SALES	1250600	DOLLAR GENERAL INST MATERIAL		900-13150.71-410-44	68.75	8339
DOLLAR GENERAL-CHARGED SALES	1250600	DOLLAR GENERAL EDUCARE SUPPL		900-13150.71-412-44	65.01	
					133.76 *	
FIRST STUDENT, INC.	10145664	EVEN START BUS CONTRACTUAL		900-25500.29-325-44	1,846.99	8340
FIRST STUDENT, INC.	10145664	PREV INIT TRANSPORTATION		900-30000.66-325-44	1,847.00	
					3,693.99 *	
QUILL CORPORATION	2494718	TAPS MATERIALS - ALL		900-21100.12-411-00	64.79	8341
QUILL CORPORATION	2494718	DOLLAR GENERAL INST MATERIAL		900-13150.71-410-44	64.79	
QUILL CORPORATION	2506065	BASIC ED INSTRU MATER		900-13100.90-411-35	35.90	
					165.48 *	

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VENDOR NAME	INVOICE	ACCOUNT DESCRIPTION	AMOUNT	P.O. #	ACCOUNT #	CHECK#
SCHOLASTIC INC.	2279317	DOLLAR GENERAL INST MATERIAL	25.00		900-13150.71-410-44	8342
SCHOLASTIC INC.	2279317	DOLLAR GENERAL EDUCARE SUPPL	493.04		900-13150.71-412-44	
			518.04 *			
URBANA SCHOOL DISTRICT #116	EBA	LINCOLN'S CHALLENGE BENEFIT	454.17		900-13530.40-229-48	8343
URBANA SCHOOL DISTRICT #116	EBA	BASIC ED INSTRU BENEFIT ALLO	56.58		900-13100.90-229-35	
URBANA SCHOOL DISTRICT #116	EBA	STAFF DEVELOPMENT BENEFIT AL	8.30		900-22100.90-229-35	
URBANA SCHOOL DISTRICT #116	PHONE OCT	PERFORMANCE O & M PHONE	9.93		900-25400.38-343-35	
URBANA SCHOOL DISTRICT #116	PO M2783	PERFORMANCE O & M REPAIRS	70.00		900-25400.38-323-35	
URBANA SCHOOL DISTRICT #116	INTERNET	PERFORMANCE O & M PHONE	99.21		900-25400.38-343-35	
URBANA SCHOOL DISTRICT #116	UTILITY	PERFORMANCE O & M ELECTRICIT	1,897.06		900-25400.38-466-35	
URBANA SCHOOL DISTRICT #116	UTILITY	PERFORMANCE O & M NATURAL GA	196.46		900-25400.38-465-35	
URBANA SCHOOL DISTRICT #116	EBA	STOREFRONT BENEFIT ALLOWANCE	20.69		900-23200.13-229-36	
URBANA SCHOOL DISTRICT #116	AUDIT	BASIC ED ADMIN AUDITOR FEE	6,192.00		900-23200.90-317-35	
URBANA SCHOOL DISTRICT #116	CRIM BKGND	WIA YOUTH MATERIALS	44.25		900-13330.68-411-35	
URBANA SCHOOL DISTRICT #116	WAYNE GAIN	PERFORMANCE O & M REPAIRS	1,164.20		900-25400.38-323-35	
			10,212.85 *			
URBANA SCHOOL DISTRICT #116	WAREHOUSE	DOLLAR GENERAL EDUCARE SUPPL	49.28		900-13150.71-412-44	8344
			49.28 *			
URBANA SCHOOL DISTRICT #116	PRINT SHOP	DOLLAR GENERAL INST MATERIAL	1.25		900-13150.71-410-44	8345
URBANA SCHOOL DISTRICT #116	PRINT SHOP	CTEI VO ED INST PRINTING & B	59.30		900-10000.63-360-35	
URBANA SCHOOL DISTRICT #116	PRINT SHOP	BASIC ED GUIDANCE TEST SUPP	51.00		900-21200.90-411-35	
URBANA SCHOOL DISTRICT #116	PRINT SHOP	BASIC ED INFORMATION SERV DI	8.75		900-26300.90-350-35	
URBANA SCHOOL DISTRICT #116	PRINT SHOP	BASIC ED ADMIN OFF SUPP	6.26		900-23200.90-415-35	
URBANA SCHOOL DISTRICT #116	PRINT SHOP	BASIC ED INSTRU MATER	97.56		900-13100.90-411-35	
URBANA SCHOOL DISTRICT #116	PRINT SHOP	BASIC ED GUIDANCE TEST SUPP	5.00		900-21200.90-411-35	
URBANA SCHOOL DISTRICT #116	PRINT SHOP	BASIC ED INFORMATION SERV DI	15.00		900-26300.90-350-35	
URBANA SCHOOL DISTRICT #116	PRINT SHOP	PERFORMANCE INST MATERIALS	3.00		900-13100.38-411-35	
			247.12 *			
URBANA SCHOOL DISTRICT #116	P-CARD	PERFORMANCE O & M CUSTODIAL	15.99		900-25400.38-413-35	8346
URBANA SCHOOL DISTRICT #116	P-CARD	BASIC ED STAFF DEVELOPMENT	167.31		900-22100.90-332-35	
URBANA SCHOOL DISTRICT #116	P-CARD	PERFORMANCE O & M CUSTODIAL	14.17		900-25400.38-413-35	
URBANA SCHOOL DISTRICT #116	P-CARD	CTEI VO ED INST MATERIALS	91.32		900-10000.63-400-35	
URBANA SCHOOL DISTRICT #116	P-CARD	PERFORMANCE O & M REPAIRS	40.00		900-25400.38-323-35	
URBANA SCHOOL DISTRICT #116	P-CARD	PERFORMANCE O & M CUSTODIAL	12.58		900-25400.38-413-35	
URBANA SCHOOL DISTRICT #116	P-CARD	WIA YOUTH MATERIALS	35.00		900-13330.68-411-35	
URBANA SCHOOL DISTRICT #116	P-CARD	CTEI VO ED INST MATERIALS	12.08		900-10000.63-400-35	
URBANA SCHOOL DISTRICT #116	P-CARD	DOLLAR GENERAL SOFTWARE	30.00		900-13150.71-470-44	
URBANA SCHOOL DISTRICT #116	P-CARD	EL/CIVICS INST MATERIALS	157.50		900-13610.49-411-35	
URBANA SCHOOL DISTRICT #116	P-CARD	BASIC ED ADMIN OFF SUPP	39.65		900-23200.90-415-35	

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VENDOR NAME	INVOICE	ACCOUNT DESCRIPTION	AMOUNT	P.O. #	ACCOUNT #	CHECK#
URBANA SCHOOL DISTRICT #116	P-CARD	DOLLAR GENERAL INST MATERIAL	13.26		900-13150.71-410-44	
URBANA SCHOOL DISTRICT #116	P-CARD	DOLLAR GENERAL EDUCARE SUPPL	.68		900-13150.71-412-44	
URBANA SCHOOL DISTRICT #116	P-CARD	PREV INIT MILEAGE	154.56		900-30000.66-332-44	
			784.10 *			
URBANA SCHOOL DISTRICT #116	P-CARD	EVEN START FOOD SUPPLIES	41.74		900-25690.29-410-44	8347
URBANA SCHOOL DISTRICT #116	P-CARD	DOLLAR GENERAL EDUCARE SUPPL	14.97		900-13150.71-412-44	
URBANA SCHOOL DISTRICT #116	P-CARD	DOLLAR GENERAL INST MATERIAL	15.02		900-13150.71-410-44	
URBANA SCHOOL DISTRICT #116	P-CARD	WIA YOUTH MATERIALS	10.00		900-13330.68-411-35	
URBANA SCHOOL DISTRICT #116	P-CARD	WIA YOUTH MATERIALS	12.00		900-13330.68-411-35	
URBANA SCHOOL DISTRICT #116	P-CARD	WIA YOUTH MATERIALS	5.00		900-13330.68-411-35	
URBANA SCHOOL DISTRICT #116	P-CARD	WIA YOUTH MATERIALS	13.67		900-13330.68-411-35	
URBANA SCHOOL DISTRICT #116	P-CARD	WIA YOUTH MATERIALS	19.00		900-13330.68-411-35	
URBANA SCHOOL DISTRICT #116	P-CARD	BASIC ED ADMIN POSTAGE	374.75		900-23200.90-341-35	
URBANA SCHOOL DISTRICT #116	P-CARD	BASIC ED INFORMATION SERV DI	125.47		900-26300.90-350-35	
URBANA SCHOOL DISTRICT #116	P-CARD	DOLLAR GENERAL EDUCARE SUPPL	3.64		900-13150.71-412-44	
			635.26 *			
VERIZON WIRELESS	1939133225	SOS FAM LIT PHONE	82.09		900-13941.52-400-35	8348
			82.09 *			
WEBBER STREET CHRISTIAN CHURCH	SEPT-DEC'08EL/CIVICS O & M RENT		3,675.00		900-25400.49-326-38	8349
			3,675.00 *			
WILLIAMS, JACQUELINE *	YOUTH CONF WIA YOUTH MILEAGE		709.95		900-13330.68-332-35	8350
			709.95 *			
	TOTAL	25,024.50				

Urbana School District 116 - Urbana Adult Education
 Imprest Disbursements Report
 For Month Ended November 30, 2008

Balance from October 31, 2008 Report	4,000.00
Plus deposit of replenishment check 9281	<u>2,540.21</u>
Available Balance	6,540.21
Less November Disbursements	<u>2,540.21</u>
Bank Reconciliation Figure, November 30, 2008	<u><u>4,000.00</u></u>

Check	Vendor	Account	Amount	Description
10388	Tammie Bouseman	900-1351-00	29.00	Comm. Ed. Tuition Refund
10389	Oolan Zimmer	900-1351-00	30.00	Comm. Ed. Tuition Refund
10390	Pat Jurgens	900-1351-00	27.00	Comm. Ed. Tuition Refund
10391	Judy Riebe	900-1351-00	26.00	Comm. Ed. Tuition Refund
10392	Shu-Ling Lee		168.25	
		101.76 { 900-13200-06-392-35		Comm. Ed. Consultant Fee
		66.49 { 900-13200-06-411-35		Comm. Ed. Materials
10393	NAWDP	900-22100-90-332-35	50.00	Membership Renewal
10394	Bob Rowe	900-13200-06-392-35	340.00	Comm. Ed. Consultant Fee
10395	Tammie Bouseman	900-1351-00	29.00	Comm. Ed. Tuition Refund
10396	Sheronda Smith-Williams	900-30000-66-332-44	18.72	October Mileage
10397	Jerri Wilkerson	900-13200-06-392-35	262.50	Comm. Ed. Consultant Fee
10398	C.A.R.E. Center	900-13200-06-392-35	752.50	Comm. Ed. Consultant Fee
10399	Shirley Splittstoesser		53.84	
		36.16 { 900-13200-06-392-35		Comm. Ed. Consultant Fee
		17.68 { 900-13200-06-411-35		Comm. Ed. Materials
10400	Bob Rowe	900-13200-06-392-35	660.00	Comm. Ed. Consultant Fee
10401	Shu-Ling Lee		93.40	
		56.61 { 900-13200-06-392-35		Comm. Ed. Consultant Fee
		36.79 { 900-13200-06-411-35		Comm. Ed. Materials
			<u>2,540.21</u>	