



URBANA SCHOOL DISTRICT #116

BOARD OF EDUCATION MEETING

BUSINESS AGENDA

JEAN F. BURKHOLDER

ADMINISTRATIVE SERVICE CENTER

205 North Race St. Urbana, IL 61801

Tuesday, June 16, 2009

7:30 p.m.

www.usd116.org

Our mission is the Urbana School District #116, through the active engagement of the community, is to provide a quality education by vigorously fostering high expectations for individual growth within a nurturing and just environment, enabling each student to become a self-sufficient, productive, caring, and responsible member of a changing world society.

Mr. John H. Dimit, President
Ms. Benita Rollins-Gay, Vice-President
Ms. Ruth Ann Fisher, Secretary
Ms. Brenda Carter, Member
Ms. Elaine Gehrmann, Member
Ms. Peggy Patten, Member
Mr. Steve Summers, Member
Dr. Preston L. Williams, Jr., Superintendent
Ms. Lori Johnson, Board Secretary

1.0 CALL TO ORDER

2.0 ROLL CALL

3.0 ADDITIONS, CORRECTIONS AND MODIFICATIONS OF AGENDA

4.0 CITIZENS STATEMENTS

5.0 CALL FOR EXECUTIVE MEETING/SESSION (AFTER CURRENT MEETING)

6.0 APPROVAL OF AGENDA

7.0 COMMENDATIONS/RECOGNITIONS

The following are staff received a SPLASH Grant through Champaign Urbana Schools Foundation: **Leal:** Christina Mitchaner, Diane Goodwine, Linda Zimmerman, Katheryn Plotner, Kerrie Huizingua, Yvonne Vitosky; **Thomas Paine:** April Hixson, Melissa Reder; **Urbana High School:** Junli Wei; and from **Yankee Ridge:** Melinda Lundberg.

8.0 SPECIAL RESOLUTIONS

9.0 COMMUNICATIONS

10.0 REPORTS/DISCUSSION

10.01 District Monitoring Update

Don Owen, Assistant Superintendent of Curriculum and Instruction will update the Board of Education on the District Monitoring Team's status.

10.02 Parent & Latino Parent Liaison Position Update

Janice Mitchell and Lucia Maldonado, will give a report about their respective duties/position.

10.03 Facilities: Board Discussion

Board will discuss the recent Facilities Committee Report.

11.0 ACTION ITEMS (Consent)

11.01 Minutes

May 19, 2009, Business Meeting
June 2, 2009, Study Session

11.02 May Bills/Checks

Education Fund Bills	\$1,661,710.03
Operations & Maintenance Fund Bills	\$ 171,923.88
Bond & Interest Fund Bills	\$ 574.75
Transportation Fund Bills	\$ 203,370.13
Il Municipal Retirement Fund	\$ 68,984.26
Capital Project 2009 Fund	\$ 34,939.12
Construction Fund Bills (w/c)	\$ 154,373.78
Fire Prevention & Safety Bonds	\$ 0.00
Fire Prevention & Safety (Levy)	\$ 7,146.82
Payroll	\$2,589,446.24
Adult Education	\$ 165,019.31

11.03 Interfund Loans

Approval will be requested to repay as many of the interfund loans as possible to the Working Cash fund, prior to the end of the fiscal year (6/30/09).

Permanent Transfer

Approval is being requested to transfer interest as of June 30, 2009. This is a permanent transfer of funds. Amount of transfers will be in the actual amounts of interest earned through June 30, 2009. Interest earned in the Working Cash and Bond and Interest Funds will be permanently transferred to the Education Fund, which the Board of Education deems to be the fund most in need of such interest (105ILCS 5/10-22.44).

11.04 Personnel Items

Approval of various personnel items will be requested.

11.05 Approval of the June and July Bills for Payment

Approval is being requested, in advance, for the June and July bills payable. Copies of these bills will be included with the August board agenda materials.

11.06 Prevailing Wage Resolution

Each year, the Illinois Department of Labor issues prevailing labor wage rates for Champaign County. By state law, the district must adopt a resolution indicating that the district will abide by these rates for construction projects and/or other work done in the Urbana Schools.

11.07 Approval of Revised Extra-Curricular Code

Dr. Laura Taylor, UHS Principal, will request approval of a revised Extra-Curricular Conduct Code.

11.08 Termination of the Excessive Excused Absence District Policy at UHS

Dr. Laura Taylor, UHS Principal, will request approval to terminate the Excessive Excused Absence District Policy at UHS.

11.09 Approval of Revised Internet Acceptable Use and Employee Technology Use Agreement

Christopher Fuller, Director of Instructional Technology, will request approval of various revised policies and procedures.

11.10 Approval of Workload Plan for Special Education Teachers

Susan Baker-Ory, Assistant Superintendent of Special Services will request approval of the *Workload Plan for Special Education* teachers. This plan is required by the IDEA Regulations.

11.11 2009-2010 Title I School Wide/School Improvement Plans (Elementary)

Jennifer Frerichs, Director of Title I Services, will request approval of the 2009-2010 Elementary School Wide Plans.

11.12 Renewal of District Property, Liability, and Workers Comp Excess Insurance Rates

Carol Baker, Director of Business, is recommending renewal of District Property and Liability Insurance Rates through Indiana Insurance. Also, recommended, excess workers compensation coverage with Safety National Casualty Corp.

11.13 Resolution Declaring Intent to Retain Interest Earnings as Interest and Not to Accumulate as Principal

Carol Baker, Director of Business, requests approval of required resolution.

11.14 Pre-School Head Start Program

Crystal Vowels, Principal, Washington Early Childhood, will be requesting approval of the Collaboration Services Agreement between the Early Childhood/Head Start Program

12.0 ACTION ITEMS (Individual)

12.01 Gifts

Thomas and Teresa Kinsel, Urbana, donated a 32" Mitsubishi Color TV to Urbana High School Library. This donation was valued at \$600.

Albert Newew, Germany, donated \$250 to Urbana High School, to use towards educational support.

Carl and Elsa Gunter, Urbana, donated \$250 to Leal Elementary School. This donation was put in the Leal Office Trust Account. They also donated \$150 to Urbana Middle School, for educational support.

Champaign-Urbana Elks, Arlen Francis Klein Trust, donated various adaptive equipment to the A.S.S.I.S.T. Program at Prairie Elementary School, valuing \$2,355.

New Free Will Baptist Church, Champaign, donated \$200 to the Evelyn Burnett Underwood Instrumental Music Assistance Program at Urbana Middle School.

12.02 Approval of Emergency Life Safety Funds for Washington Early Childhood

The approval is to replace the roof over the gymnasium for \$38,000 and tuck-point the south exterior wall to stop leaking in south restrooms for \$8,000.

12.03 Approval to Develop and Release RFP's and Strategic Plan

Administration will request authorization to develop and release RFP's for the following services: architectural, demographer, utility performance contracting. Also, approval of authorization to develop a strategic plan.

12.04 Adoption of Tentative Budget for 2009-2010

The Board of Education has received a tentative budget for 2009-2010 (fiscal year beginning July 1, 2009 and ending June 30, 2010). Carol Baker, Director of Business, will make a presentation of the tentative budget.

The following are dates for developing and adopting the 2009-2010 district budget:

June 16, 2009 Adoption of tentative budget. The Board needs a tentative budget adopted prior to June 30 so that we can operate after July 1. Please review the list of budget assumptions included in the front of the budget document.

September 1, 2009 Public Hearing and Board Study Session on 2009-2010 Budget

September 15, 2009 Approval of final 2009-2010 Budget

12.05 Adoption of Adult Education Tentative Budget for 2009-2010

Board approval is being requested for the adoption of the Adult Education Tentative Budget for 2009-2010.

12.06 CUSF Funding Request

Champaign Urbana Schools Foundation requests approval of \$15,000 funding for three consecutive years.

12.07 Setting of Board Meeting Time and Dates

The Board of Education will set next year's meeting dates and start time.

13.0 CALL FOR FUTURE SPECIAL/EXECUTIVE MEETINGS

June 17, 2009, Special Meeting (Student Discipline), 5:30 p.m., Room 30.

14.0 SUPERINTENDENT'S REPORT

15.0 BOARD REPORT

16.0 ADJOURNMENT

Summer Hours for District Offices: June 15th – July 31st (seven weeks)
Monday – Thursday: 7:00 – 5:00 p.m.
Closed on Fridays