



## **URBANA SCHOOL DISTRICT #116**

### **BOARD OF EDUCATION MEETING**

#### **Minutes**

**JEAN F. BURKHOLDER**

**ADMINISTRATIVE SERVICE CENTER**

205 North Race St. Urbana, IL 61801

Tuesday, June 2, 2009

7:15 p.m.

[www.usd116.org](http://www.usd116.org)

*Our mission is the Urbana School District #116, through the active engagement of the community, is to provide a quality education by vigorously fostering high expectations for individual growth within a nurturing and just environment, enabling each student to become a self-sufficient, productive, caring, and responsible member of a changing world society.*

Mr. John Dimit, President  
Ms. Benita Rollins-Gay, Vice-President  
Ms. Ruth Ann Fisher, Secretary  
Ms. Brenda Carter, Secretary Pro Tem  
Ms. Elaine Gehrmann, Member  
Ms. Peggy Patten, Member  
Mr. Steve Summers, Member  
Dr. Preston L. Williams, Jr., Superintendent  
Ms. Lori Johnson, Board Secretary

**There was a reception prior to the study session (7:15 p.m.) to honor those retiring from Urbana School District 116.  
Punch and cookies will be served.**

**Patrick Atchley, Kay Bell, Glenn Carter, JoAnn Eizinger,  
Debra Heffernan, Jennifer Hixson, Harbert Jones,  
Shirley Lincicome, Deborah Malone, Margaret Miller,  
Russell Overholt, Deborah Tamimie, Willie Taylor, and Linda Vandre**

#### **1.0 CALL TO ORDER**

Vice-President Rollins-Gay called the meeting to order at 7:43 p.m.  
(immediately followed recognition of retirees)

## 2.0 ROLL CALL

Present: Benita Rollins-Gay, Vice-President  
Ruth Ann Fisher, Secretary  
Brenda Carter, Board Member  
Elaine Gehrman, Board Member  
Peggy Patten, Board Member

Also Present: Preston L. Williams, Jr., Superintendent  
Don Owen, Asst. Supt of Curriculum and Instruction  
Gayle Jeffries, Asst. Supt of Human Resources  
Carol Baker, Director of Business

Absent: John Dimit, President  
Steve Summers, Board Member

## 3.0 ADDITIONS, CORRECTIONS AND MODIFICATIONS OF AGENDA

Items #7.02 First Reading of Proposed Revised Athletic Code and #7.03 Termination of the Excessive Excused Absence District Policy at UHS, were added to the agenda.

## 4.0 CITIZENS STATEMENTS

## 5.0 CALL FOR EXECUTIVE MEETING/SESSION (After current meeting)

## 6.0 APPROVAL OF AGENDA

*Member Carter moved to approve the agenda with additional items, seconded by Member Gehrman. Motion passed.*

## 7.0 ADMINISTRATIVE BRIEFINGS AND REPORTS

### 7.01 “Unsung Heros”

The following were recognized as an “Unsung Hero.” These employees were nominated by their building administrator and/or co-workers:

Donna Clark, Sandy Cole, Mary Ann Donze, Susan Ferguson, Lori Johnson, Janet Kulczycki, Lorna Lutter, Jennifer Malik, Janice Mitchell, Dottie Norman, Terry Napper, Sylvia Ortiz, Russell Overholt, Patsy Pratt, Becky Scott, Mary Tewell, Wenda Townsend, Judy Vandenberg, Adrian Walker, and Billy Young.

### 7.02 First Reading of Proposed Revised Athletic Code

Mr. Greg Hall, UHS Assistant Principal/Athletic Director, presented a revised Extra-Curricular Conduct Code for the Board of Education to review. Approval will be requested during the June 16, 2009, Business Meeting. Benita Rollins-Gay and Ruth Ann Fisher both complimented Mr. Hall for the policy that makes sense and is easy to understand.

**7.03 Termination of the Excessive Excused District Policy at UHS**

Dr. Laura Taylor, UHS Principal, discussed reasons to terminate the Excessive Excused Absence District Policy at UHS with the Board of Education. Approval will be requested during the June 16, 2009, Business Meeting. UHS administrators say this policy does not support student learning.

**8.0 POLICY REVIEW**

**8.01 First Reading of Revised Internet Acceptable Use and employee Technology Use Agreement**

Christopher Fuller, Director of Technology, presented a series of revised policies and procedures. Approval will be requested at the June 16, 2009 business meeting.

**8.02 First Viewing: Workload Plan for Special Education Teachers**

Susan Baker-Ory, Director of Special Services presented a *Workload Plan for Special Education* teachers. This plan is required by the IDEA regulations. Approval will be requested at the June 16, 2009 business meeting.

**9.0 STUDY TOPICS**

**9.01 Positive Behavior Interventions and Supports**

Maggie Whicker, SEL/PBIS Program Coordinator, presented an overview of PBIS, which is a model for establishing the behavioral supports and social culture needed for all students in a school to achieve social, emotional, and academic success. As a Response to Intervention model, PBIS applies a three-tiered system of support, and a problem-solving process to enhance the capacity of schools to effectively educate all students.

Vice President Rollins-Gay commented that this program raises student self-esteem and gives them coping strategies that can carry over to the home.

**9.02 2009-2010 Title I School Wide/School Improvement Plans (Elementary)**

Jennifer Frerichs, Director of Title I Services, provided an overview of the 2009-2010 Elementary School Wide Plans. Approval of the plans will be requested at the June 16, 2009 business meeting.

**10.0 ACTION ITEMS (\*consent and individual)**

***Secretary Fisher moved to approve consent action item #10.01, seconded by Member Carter. On a roll call, all members present voted "aye." Motion passed. Absent: J.Dimit, S.Summers***

**\*10.01 Personnel Items**

Approval of various personnel items will be requested.

**10.02 Landis Farm Subdivision Elementary Boundary Adjustment**

Don Owen, Assistant Superintendent for Curriculum and Instruction requested approval to move both East and West of Skyline Drive, which separates Landis Farms Subdivision and the yet to be developed Somerset 5 Subdivision from Prairie Elementary to Yankee Ridge Elementary. This is due to the growth of Landis Farms and logical, economical bus routes.

***Member Carter moved to approve individual action item #10.02, seconded by Member Patten. Motion passed.***

**10.03 FY10 Salary and Benefits Allocation for Non-Union Support Staff and District Administrators**

The Superintendent recommended the Board of Education approve the FY10 salary and benefit allocations for district non-union support staff and district administrators

***Member Patten moved to approve individual action item #10.03, seconded by Secretary Fisher. On a roll call, all members present voted "aye." Motion passed. Absent: J.Dimit, S.Summers***

**11.0 CALL FOR FUTURE SPECIAL/EXECUTIVE MEETINGS**

**12.0 SUPERINTENDENT'S REPORT**

**13.0 BOARD'S REPORT**

**14.0 ADJOURNMENT**

***Secretary Fisher moved to adjourn the meeting, seconded by Member Carter. Motion passed.***

***Vice-President Rollins-Gay declared the meeting adjourned at 9:43 p.m.***

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President

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Secretary