



URBANA SCHOOL DISTRICT #116

BOARD OF EDUCATION MEETING

BUSINESS AGENDA

JEAN F. BURKHOLDER

ADMINISTRATIVE SERVICE CENTER

205 North Race St. Urbana, IL 61801

Tuesday, April 21, 2009

7:30 p.m.

www.usd116.org

Our mission is the Urbana School District #116, through the active engagement of the community, is to provide a quality education by vigorously fostering high expectations for individual growth within a nurturing and just environment, enabling each student to become a self-sufficient, productive, caring, and responsible member of a changing world society.

Mr. Mark Netter, President
Mr. John Dimit, Vice-President
Ms. Ruth Ann Fisher, Secretary
Ms. Brenda Carter, Member
Ms. Cope Cumpston, Member
Ms. Benita Rollins-Gay, Member
Mr. Steve Summers, Member
Dr. Preston L. Williams, Jr., Superintendent
Ms. Lori Johnson, Board Secretary

1.0 CALL TO ORDER

2.0 ROLL CALL

3.0 ADDITIONS, CORRECTIONS AND MODIFICATIONS OF AGENDA

4.0 CITIZENS STATEMENTS

5.0 CALL FOR EXECUTIVE MEETING/SESSION (AFTER CURRENT MEETING)

6.0 APPROVAL OF AGENDA

7.0 COMMENDATIONS/RECOGNITIONS

8.0 SPECIAL RESOLUTIONS

9.0 COMMUNICATIONS

10.0 REPORTS/DISCUSSION

11.0 ACTION ITEMS (Consent)

11.01 Minutes

March 17, 2009, Business Meeting

April 7, 2009, Study Session

11.02 March Bills/Checks

Education Fund Bills	\$1,814,283.19
Operations & Maintenance Fund Bills	\$ 187,737.77
Bond & Interest Fund Bills	\$ 0.00
Transportation Fund Bills	\$ 165,717.41
Il Municipal Retirement Fund	\$ 66,891.01
Capital Project 2009 Fund	\$ 22,405.15
Construction Fund Bills (w/c)	\$ 50,377.02
Fire Prevention & Safety Bonds	\$ 0.00
Fire Prevention & Safety (Levy)	\$ 3,600.00
Payroll	\$2,537,128.87
Adult Education	\$ 176,820.59

11.03 Interfund Loans

The following interfund loans will be required to cover the necessary operating costs of the school district until the next meeting of the Board of Education:

<u>Loan From</u>	<u>Loan To</u>	<u>Amount of Loan</u>
Working Cash Fund	Education Fund	\$1,600,000
Working Cash Fund	Operations & Maint.	\$ 200,000

11.04 Personnel Items

None

11.05 Appointment of School Treasurer

Approval will be requested to appoint Michael Cain as the district's school treasurer for the 2009-2010 school year at a salary of \$5,200.

11.06 Appointment of School Auditor

Approval will be requested to appoint BKD, LLP as auditors for the 2008-2009 audit, fee of \$37,100.

11.07 Approval of Sale of Surplus Vehicle

Approval will be requested to declare a 2001 Chevy S-10 Pick-up as surplus from the UHS Ag. Department. This vehicle will be marketed and sold with the help of KCM Auto Care.

11.08 Illinois High School Association Renewal

Board approval will be requested to renew the district's membership with the Illinois High School Association (IHSA).

11.09 Electric Supply Contract

Board approval will be requested to sign a contract with MidAmerican Energy Company. They have been selected as our electric supplier beginning in September 2009. This contract allowed the district to lock in the electric costs for 27 months at the current low rates. Savings are expected to be in excess of \$160,000 per year.

11.10 Life Safety Work Bid Approval 2009-2010

Bids were opened for the 2009 Life Safety Work on April 7, 2009 at 3:00 p.m. Bids for general work were received and tabulated. Board approval will be requested to award the contract to Commercial Builders for \$92,800.

11.11 Board Funded Improvements Approval 2009-2010

Bids were opened for the 2009 board funded building improvements project on April 7, 2009. Bids were accepted separately for general and/or electrical work. See attached document for options recommended for approval.

11.12 District Wide Cleaning Contract Renewal

Approval will be requested to renew the cleaning contract for the 2009-2010 school year with Environmental Services Solutions.

12.0 ACTION ITEMS (Individual)

12.01 Gifts

The following list of names, made a donation to Urbana Middle School in Memory of Elmo Black, Father of UMS Principal, Nancy Clinton: \$20 - Terry and Cindy Bell, Wilma Reiners, Ron and Wanda Baird, Nadine Baird, Connie Minnes, Jeremy Darnell, Dionne Webster, Terry Morgan, Patrick Russell, Donna Oakes-Novak; \$25 – Kathy Barton, Martha Rinne; and \$30 – Greg Stock.

Mike Martin, Rantoul, donated shop supplies, classroom materials, and travel expenses for FFA students at Urbana High School. This donation was valued at \$6,801.06.

13.0 CANVASS OF BOARD OF ELECTION RESULT OF APRIL 7, 2009

13.01 Motion to authorize the canvass of the election and to proclaim the results.

13.02 Resolution Canvassing Results of Election

Secretary Fisher announces results of the election as verified by the canvass, and records ballots received.

13.03 Resolution declares which three candidates were elected for a four-year term, and which candidate was elected for a two year term.

13.04 Certification of Canvassing Board and Abstract of Votes.

The Board of Education Secretary is directed to complete the Certification of Canvassing Board and ask each board members to execute same, and transmit a signed copy (or duplicate of the original) of the form to the County Clerk and the State Board of Elections.

13.05 Oath of Office

By newly elected board member(s) by Secretary of the Board.

14.00 RECOGNITION OF RETIRING MEMBER(S)

15.00 MOTION FOR ADJOURNMENT SINE DIE

ORGANAZATIONAL MEETING OF THE BOARD OF EDUCATION

16.0 CALL TO ORDER

By temporary chairperson immediately selected by the Board.

17.0 ROLL CALL BY SECRETARY PRO TEM

Who may be retiring secretary or board member selected by the board.

18.0 TERM OF OFFICE

The Board may establish a one-year term of office in lieu of statutory term of two-years.
A resolution to establish a term of office for one-year should be adopted.

19.0 ELECTION OF PERMANENT OFFICERS:

- A. President
- B. Vice-President
- C. Secretary
- D. Secretary Pro Tem

20.0 RATIFICATION OF ACTS OF RETIRING BOARD

(Approval of simple motion to ratify is sufficient)

21.0 RECESS

22.0 REOPEN MEETING (with new board member(s))

23.0 NEW BOARD DISCUSSION

24.0 CALL FOR FUTURE SPECIAL/EXECUTIVE MEETINGS

25.0 SUPERINTENDENT'S REPORT

26.0 BOARD REPORT

27.0 ADJOURNMENT

ANNOUNCEMENTS