



## **URBANA SCHOOL DISTRICT #116**

**BOARD OF EDUCATION**

### **STUDY SESSION MINUTES**

**JEAN F. BURKHOLDER**

**ADMINISTRATIVE SERVICE CENTER**

205 North Race St. Urbana, IL 61801

Tuesday, December 2, 2008

7:30 p.m.

[www.usd116.org](http://www.usd116.org)

*Our mission is the Urbana School District #116, through the active engagement of the community, is to provide a quality education by vigorously fostering high expectations for individual growth within a nurturing and just environment, enabling each student to become a self-sufficient, productive, caring, and responsible member of a changing world society.*

Mr. Mark Netter, President  
Mr. John Dimit, Vice-President  
Ms. Ruth Ann Fisher, Secretary  
Ms. Brenda Carter, Member  
Ms. Cope Cumpston, Member  
Ms. Benita Rollins-Gay, Member  
Mr. Steve Summers, Member  
Dr. Preston L. Williams, Jr., Superintendent  
Ms. Lori Johnson, Board Secretary

### **1.0 CALL TO ORDER**

*President Netter called the meeting to order at 7:31 p.m.*

### **2.0 ROLL CALL**

Present: Mark Netter, President  
Ruth Ann Fisher, Secretary (8:34 p.m.)  
Benita Rollins-Gay, Secretary Pro Tem  
Brenda Carter, Board Member (7:34 p.m. – left at 9:12 p.m.)  
Cope Cumpston, Board Member  
Steve Summers, Board Member

Absent: John Dimit, Vice-President

Also Present: Preston L. Williams, Jr., Superintendent  
Don Owen, Asst Superintendent of Curriculum & Instruction  
Gayle Jeffries, Asst. Superintendent of Human Resources  
Susan Baker-Ory, Asst. Superintendent of Special Services  
Carol Baker, Director of Business  
Ota Dossett, Director of Facilities and Grounds

### **3.0 ADDITIONS, CORRECTIONS AND MODIFICATIONS OF AGENDA**

**Agenda item 10.02 – Program Council was added to the agenda.**

#### **4.0 CITIZENS STATEMENTS**

#### **5.0 CALL FOR EXECUTIVE MEETING/SESSION (After current meeting)**

#### **6.0 APPROVAL OF AGENDA**

*Member Cumpston moved to approve the agenda with addendum, seconded by Secretary Pro-Tem Rollins-Gay.*

#### **7.0 ADMINISTRATIVE BRIEFINGS AND REPORTS**

##### **7.01 School District Improvement Plan – First Reading**

Mr. Don Owen, Assistant Superintendent of Curriculum and Instruction, gave the Board of Education a copy of the District's School Improvement Plan. Approval will be requested during the December 16, 2008, business meeting.

##### **7.02 Urbana High School – School Improvement Plan – First Reading**

Dr. Laura Taylor, Principal, gave the Board of Education a first reading of Urbana High School – School Improvement Plan. Approval will be requested during the December 16, 2008, business meeting.

##### **7.03 2009-2010 School Calendar**

Mr. Don Owen, Assistant Superintendent of Curriculum and Instruction, presented the first draft of the 2009-2010 school calendar. Approval will be requested during the December 16, 2008, business meeting.

##### **7.04 Urbana Indoor Aquatic Center Equipment Recommendation**

Ms. Carol Baker, Director of Business, discussed needed equipment for Urbana Indoor Aquatic Center.

#### **8.0 PUBLIC HEARING**

##### **8.01 Public Hearing**

As required, a public hearing must be held for a waiver request to increase the driver education fee. Hearing opened at 7:54, one public comment, closed at 7:56 p.m.

Public comment:

Rev. Dr. Evelyn Underwood, Urbana. First question – the waiver states that the fee can be raised to \$450? Response: The fee will remain at \$200, it is not in the future to raise the fee to \$450. Second question – what will students families have to pay if they are unable? Response: Students that qualify for free lunch will not have to pay anything, students that qualify for reduced lunch will have to pay half. Third question – what about the statement of age 55? Response: That is the waiver language not the district's.

**9.0 ACTION ITEMS (individual/consent if needed)**

***Member Carter moved to approve items 9.01, 9.02, 9.07 as consent action items, seconded by Member Cumpston. On a roll call, all members present voted "aye." Absent: J.Dimit, R.Fisher***

**9.01 Substitute Teacher Salary Recommendation for 2008-2009**

Ms. Gayle Jeffries, Assistant Superintendent of Human Resources, requested approval to change the rate of pay for substitutes after subbing 85 days. The change would be on the 86<sup>th</sup> day, pay would increase to \$95.

**9.02 Approval of Wavier**

Ms. Carol Baker, Director of Business, requested approval to submit a waiver to increase the driver education fee.

**9.03 TORT Fund Reimbursement Resolution**

Ms. Carol Baker, Director of Business, requested approval to seek reimbursement of non-reoccurring tort fund expenditures at a later time through the issuance of tort bonds.

***Member Summers moved to approve item #9.03, seconded by Member Cumpston. On a roll call vote, all members present voted "aye." Absent: J.Dimit, R.Fisher***

**9.04 Urbana Indoor Aquatic Center Damage Settlement**

Board considered acceptance of proposal for the settlement of fire damages to Urbana Indoor Aquatic Center, subject to approval by insurance provider.

***Member Cumpston moved to approve item #9.04, seconded by Member Carter. On a roll call vote, all members present voted "aye." Absent: J.Dimit, R.Fisher***

**9.05 Approval of Payment to Fund a Structured Settlement**

Ms. Carol Baker, Director of Business, sought approval to approve and fund a structured settlement agreement.

***Member Cumpston moved to approve item #9.05, seconded by Member Rollins-Gay. On a roll call vote, all members present voted "aye." Absent: J.Dimit, R.Fisher***

**9.06 Interfund Loans**

The following interfund loans will be required to cover the necessary operating costs of the school district until the next Board of Education Meeting:

<u>Amount of Loan</u>	<u>Loan From</u>	<u>Loan To</u>
\$ 150,000	Working Cash Fund	Urbana Adult Ed

***Member Cumpston moved to approve item #9.06, seconded by Member Rollins-Gay. On a roll call vote, all members present voted "aye." Absent: J.Dimit, R.Fisher***

**9.07 Intergovernmental Agreement**

Board approval of an agreement between City of Urbana and District 116 – “respecting joint optical fiber installation and maintenance” was requested.

**10.0 STUDY TOPICS**

**10.01 RTI Review/Update**

Mr. Don Owen, Assistant Superintendent of Curriculum and Instruction, and Ms. Susan Baker-Ory, Assistant Superintendent of Special Services gave the Board of Education a presentation about the RTI procedures.

**10.02 Program Council (addendum)**

Reports from Program Council Special Task Forces: Jean Korder and members of Program Council will submit findings of three Special Task Forces: A. Extended Learning Opportunities; B. Dual Credit Courses at UHS; and C. Dual Language Programming.

**11.0 CALL FOR FUTURE SPECIAL/EXECUTIVE MEETINGS**

**12.0 SUPERINTENDENT’S REPORT**

**13.0 BOARD’S REPORT**

**14.0 ADJOURNMENT**

***Member Cumpston moved to adjourn the meeting, seconded by Member Rollins-Gay. Motion passed.***

***President Netter declared the meeting adjourned at 9:57 p.m.***

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President

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Secretary