



## **URBANA SCHOOL DISTRICT #116**

**BOARD OF EDUCATION MEETING**

**BUSINESS AGENDA**

**JEAN F. BURKHOLDER**

**ADMINISTRATIVE SERVICE CENTER**

205 North Race St. Urbana, IL 61801

Tuesday, November 18, 2008

7:30 p.m.

[www.usd116.org](http://www.usd116.org)

*Our mission is the Urbana School District #116, through the active engagement of the community, is to provide a quality education by vigorously fostering high expectations for individual growth within a nurturing and just environment, enabling each student to become a self-sufficient, productive, caring, and responsible member of a changing world society.*

Mr. Mark Netter, President  
Mr. John Dimit, Vice-President  
Ms. Ruth Ann Fisher, Secretary  
Ms. Brenda Carter, Member  
Ms. Cope Cumpston, Member  
Ms. Benita Rollins-Gay, Member  
Mr. Steve Summers, Member  
Dr. Preston L. Williams, Jr., Superintendent  
Ms. Lori Johnson, Board Secretary

### **1.0 CALL TO ORDER**

### **2.0 ROLL CALL**

### **3.0 ADDITIONS, CORRECTIONS AND MODIFICATIONS OF AGENDA**

### **4.0 CITIZENS STATEMENTS**

### **5.0 CALL FOR EXECUTIVE MEETING/SESSION (After current meeting)**

### **6.0 APPROVAL OF AGENDA**

### **7.0 COMMENDATIONS/RECOGNITIONS**

Urbana Alumni Association will present the recipients for Fall 2008 grants. Martha Rinne, Sandy Melvin, Karen Hollett, Bethany Schmitt, Barb Linder, Ellen Elrick, Priscilla Kron, Matt Sly, Junli Wei, Gerasimoula Kokkosis, Steve Waller, and Willie Taylor.

### **8.0 ADMINISTRATIVE REPORTS**

### **9.0 COMMUNICATIONS**

### **10.0 POLICY REVIEW**

**11.0 ACTION ITEMS (Consent)**

**11.01 Minutes**

Business Meeting, October 21, 2008  
Study Session, November 4, 2008

**11.02 October Bills/Checks**

Education Fund Bills	\$1,713,057.76
Operations & Maintenance Fund Bills	\$ 167,005.07
Bond & Interest Fund Bills	\$ 0.00
Transportation Fund Bills	\$ 415,544.58
II Municipal Retirement Fund	\$ 74,845.82
Construction Fund Bills	\$ 0.00
Construction Fund Bills (w/c)	\$ 27,813.85
Fire Prevention & Safety Bonds	\$ 0.00
Fire Prevention & Safety (Levy)	\$ 370.00
Payroll	\$2,523,912.71
Adult Education	\$ 171,344.53

**11.03 Interfund Loans**

The following interfund loans will be required to cover the necessary operating costs of the school district until the next Board of Education Meeting:

<u>Amount of Loan</u>	<u>Loan From</u>	<u>Loan To</u>
\$ 200,000	Working Cash Fund	Trans. Fund
\$ 500,000	Working Cash Fund	Oper/Maint Fund

**11.04 Personnel Items**

Approval of various personnel items will be requested.

**11.05 Appointment of Bank Depository for 2009**

Each year the Board of Education appoints a bank depository for the school district for the next calendar year. It is recommended that Busey Bank be re-appointed as the district's bank depository for 2009.

**11.06 Application for FY09 School Library Grant**

Approval for the intent to apply for the FY09 School Library Grant will be requested.

**11.07 403B Plan Resolution**

Approval of the 403B plan will be requested.

**11.08 Revision of Board Policy 5.312 – Bidding Procedures**

Approval of revisions made to board policy 5.312 – Bidding Procedures will be requested. New law effective October 3, 2008 increases the threshold for competitive bidding process. These revisions bring our policy in line with the new legislation.

## **12.0 ACTION ITEMS (Individual)**

### **12.01 Gifts**

Urbana Rotary Club donated \$2,578 to purchase adaptive chairs for students in the ASSIST classroom at Prairie Elementary School.

Exxon Mobil, Houston, Texas, donated \$500 to Urbana High School for school improvement.

Susan K. Keller, Urbana, donated \$100 to Urbana High School. This donation will be used to purchase books (novels) for free/reduced lunch students.

Miriam Landsman, Wilmette, IL, donated a DELL Dimension 2350 computer with flat panel monitor and keyboard to Leal Elementary School office.

Ford Asset Program/Parkland College donated a 2003 E-250 Ford Cargo Van to Urbana High School Automotive Program. This donation is valued at \$15,000.

### **12.02 Approval of Renewal of the Mass-Transit District Contract for 2008-2009**

Approval will be requested to renew the 2008-2009 Mass Transit District contract at a cost of approximately \$147,062.

### **12.03 Approval for Asbestos Abatement Bid**

On October 27, 2008 the bids for Asbestos Abatement prior to demolition were opened. Approval will be recommended that the bid of \$12, 480 be awarded to DEM Services.

### **12.04 Approval of Paper Bid**

On November 12, 2008 there was a paper bid opening. Approval will be recommended that the bid of \$23,760 be awarded to Midland Paper.

### **12.05 2008 Tax Levy**

Information has been provided to the Board of Education regarding the proposed 2008 tax levy. Approval will be requested.

## **13.0 CALL FOR FUTURE SPECIAL/EXECUTIVE MEETINGS**

## **14.0 SUPERINTENDENT'S REPORT**

## **15.0 BOARD REPORT**

### **15.01 Sales Tax for School Facilities**

The Board of Education will have discussion as it pertains to the sales tax for school facilities.

## 16.0 ADJOURNMENT

### Upcoming Calendar:

Nov. 20	Thursday	11:00 – 11:45 11:45 – 12:30	BOE/UEA Luncheon @ Wiley Don Cope, Mark, Susan
Nov. 27 & 28	Thursday & Friday		No School – Thanksgiving
Dec. 2	Tuesday	7:30 p.m.	BOE Study Session
Dec. 4	Wednesday		BOE/UEA Luncheon @ Adult Ed. Cope, Mark
Dec. 5	Thursday	11:55 – 12:40	Staff Development Day No School – Elementary Early Dismissal – UMS/UHS