

MINUTES
REGULAR BUSINESS MEETING
BOARD OF EDUCATION
JEAN F. BURKHOLDER
ADMINISTRATIVE SERVICE CENTER
June 17, 2008
7:30 P.M.

1.0 CALL TO ORDER

President Netter called the meeting to order at 7:33 p.m.

2.0 ROLL CALL

Present: Mark Netter, President
John Dimit, Vice-President
Ruth Ann Fisher, Secretary
Benita Rollins-Gay, Secretary Pro Tem
Brenda Carter, Board Member
Cope Cumpston, Board Member
Steve Summers, Board Member

Also Present: Preston L. Williams, Jr., Superintendent
Don Owen, Assistant Superintendent of Curriculum & Instruction
Gayle Jeffries, Assistant Superintendent of Human Resources
Susan Baker-Ory, Assistant Superintendent of Special Services
Carol Baker, Director of Business/Finance
Ota Dossett, Director of Facilities and Grounds

3.0 ADDITIONS, CORRECTIONS AND MODIFICATIONS OF AGENDA

4.0 CITIZENS STATEMENTS

Connie Minnes and Anne Broom, both Urbana, represented Urbana retired teachers that substitute in the District by asking that substitute teachers be paid \$125 a day instead of \$100.

Rev. Dr. Evelyn Underwood, Urbana, spoke to the board regarding the Urbana High School Restructuring Plan. She requested that the board to include African Americans on the restructuring committee.

Devin Chambers, Urbana, asked the board about the district's Response to Intervention Plan. President Netter asked Mr. Chambers to submit his questions in writing to district staff.

Rev. Tracy Burke complained about the public comment setup of the District 116 Board. He wants the public to be able to comment on agenda items when the board discusses it. He also called for transparency in public schools. President Netter encouraged Burke to call administrators, principals, teachers, and school board members to get answers to his questions.

5.0 CALL FOR EXECUTIVE MEETING/SESSION (AFTER CURRENT MEETING)

6.0 APPROVAL OF AGENDA

Vice-President Dimit moved to approve the agenda as presented, seconded by Member Rollins-Gay. Motion passed.

7.0 COMMENDATIONS/RECOGNITIONS

Elaine Harmon, Kindergarten Teacher at Thomas Paine Elementary, was recently selected to receive the Golden Apple Award.

The following will be recognized as recipients of the "Unsung Hero Award": Anita Bryant, Teaching Assistant - Beth Anderson, E/BD Secretary - Clark Anderson, Warehouse Coordinator - Danny McCartney, Warehouse Coordinator - Judi O'Connor, ASSIST Program Secretary - Vickey Blaney, Thomas Paine Secretary - Marcia Lerner, Teaching Assistant - Debbie Adams, Teaching Assistant - Randa Davis, Yankee Ridge Secretary - Debbie Adams, Teaching Assistant - Jenny Hawkins-Cooper, Teaching Assistant - Tony Dezell, E/BD Teaching Assistant - Chad Harper, ASCCP Site Coordinator - Justin Lopez, UHS Secretary - Vonte' Marshall, UHS Student Relations Supv. - Alberto Gonzalez-Gonzalez, Bilingual Inclusion T.A. - Clyde Wicks, UMS Student Relations Supv. - Gradis Upshaw, UMS Student Relations Supv. - Cheryl Hutton, Interpreter for Hearing Impaired - Barry Johnson, Maintenance - Elaine Windingland, Data Processing Supv. - Darcy Widener, Administrative Assistant - Jill McPike, King Secretary, Breakfast/Lunch Supv. - Sandra Carter, Parent Liaison/Mentor Coord. - Julie Wirth, Leal Secretary - Deb Henry, Leal Secretary - Ann Jordan, Teaching Assistant - Geoffrey Bant, Teaching Assistant - David Gordon, Director of Finance and Bookkeeping - Jacqueline Williams, Job Skills Specialist

Urbana High School Athletic Department received a \$1,200 grant from the Urbana Alumni Association. This will be used for weight room equipment.

Greg Chew and the Drama Club would like to extend a thank you to Corson Music and F & G Lighting. Due to the damage in the high school auditorium and relocating of the play, these two businesses showed a lot of support for the program. In both cases of work done by them, the labor and material donated was considerable and very appreciated.

Urbana Middle School would like to thank CV Lloyd for fixing the amplifier the morning of the UMS Promotion. CV Lloyd went above and beyond what was expected to help prepare for the activities.

8.0 PUBLIC HEARING

9.0 COMMUNICATIONS

10.0 ADMINISTRATIVE REPORTS

10.01 Urbana Adult Education Proposal of Supplemental Funding

David Adcock, Director of Urbana Adult Education, presented the Board of Education with a proposal to provide supplemental funding to guarantee that each elementary school has five hours of Outreach service available.

10.02 Delivery of Response from Illinois State Board of Education

Don Owen, Assistant Superintendent of Curriculum and Instruction, gave the Board of Education the response received from Illinois State Board of Education, concerning the submitted Urbana High School Restructuring Plan.

11.0 ACTION ITEMS (Consent)

Member Carter moved to approve the following consent action items, seconded by Member Rollins-Gay. On a roll call vote, all members present voted "aye." Motion passed.

11.01 Minutes

Business Meeting, May 20, 2008
Study Session, June 3, 2008

11.02 Bills/Checks

Education Fund bills.....	\$1,447,760.76
Operating & Maintenance Fund bills.....	\$ 216,535.28
Bond & Interest Fund bills.....	\$ 0.00
Transportation Fund bills.....	\$ 185,276.92
Illinois Municipal Retirement Fund bills.....	\$ 70,573.06
Construction Fund bills.....	\$ 0.00
Construction Fund bills W/C.....	\$ 12,350.41
Fire Prevention and Safety Bonds.....	\$ 0.00
Fire Prevention and Safety (Levy).....	\$ 912.25
Payroll.....	\$2,472,569.38
Adult Education Bills.....	\$ 145,837.94

11.03 Interfund Loans

Approval was requested to repay as many of the interfund loans as possible to the Working Cash fund, prior to the end of the fiscal year (6/30/08).

Permanent Transfer

Approval was requested to transfer interest as of June 30, 2008. This is a permanent transfer of funds. Amount of transfers will be in the actual amounts of interest earned through June 30, 2008. Interest earned in the Working Cash and Bond and Interest Funds will be permanently transferred to the Education Fund.

- 11.04** **Personnel Items**
Approval of various personnel items was requested.
- 11.05** **Prevailing Wage Resolution**
Each year, the Illinois Department of Labor issues prevailing labor wage rates for Champaign County. By state law, the district must adopt a resolution indicating that the district will abide by these rates for construction projects and/or other work done in the Urbana Schools.
- 11.06** **Approval of the June and July Bills for Payment**
Approval was requested, in advance, for the June and July bills payable. Copies of these bills will be included with the August board agenda materials.
- 11.07** **Xerographic Paper Bid**
Carol Baker, Director of Business, made an administrative recommendation to award the bid of \$29,138.34 to Midland Paper.
- 11.08** **Confirmation of the 2008 Urbana High School Graduates**
Approval of the official certified copy of the 2008 Urbana High School graduation class was requested.
- 11.09** **Charge of Facilities Committee**
The Board of Education was asked to approve and give charge to create a Facilities Committee.
- 11.10** **Charge of Balanced Calendar/Feasibility Committee**
The Board of Education was asked to approve and give charge to create a Balanced Calendar/Feasibility Committee.
- 11.11** **2008 Working Cash Bond Funded Projects**
Ota Dossett, Director of Facilities & Grounds presented the Board of Education with a revised listing of projects for approval. The added projects were requested by the Board of Education at a previous meeting. This request includes facilities projects, technology infrastructure and hardware, and \$413,000 transfer to cover construction fund deficit.
- 11.12** **Approval of Board Policy #6.414 Internet Safety Policy for USD116**
Approval of a new Board Policy #6.414 Internet Safety Policy for USD116 was requested.
- 11.13** **Pre-School Head Start Program**
Crystal Vowels, Principal, Washington Early Childhood, requested approval of the Collaboration Services Agreement between the Early Childhood/Head Start Program.

12.0 ACTION ITEMS (Individual)

12.01 Gifts

The following was donated to Washington Early Childhood School Carnival: Elle Lindsey & family, two autographed Illini basketballs, two footballs autographed by the Illinois Rose Bowl team, and an autographed t-shirt; First Federal Savings Bank, Champaign, \$100 saving bond.

Robert Biehl, Champaign, donated a 2000 Chevrolet S10 with topper (less than 50k miles) to the Ag/FFA Program at Urbana High School. This donation was valued at \$4,000.

Elsa and Carl Gunter, Urbana, donated \$250 to Leal Office Trust Account and another \$250 to the Urbana Middle School Education/Donation account.

Terry Niblack, Champaign, donated an Englehardt $\frac{3}{4}$ cello in good condition to the Urbana Middle School orchestra room. This donation was valued at \$500.

Member Carter moved to approve and accept the above listed gifts, seconded by Member Rollins-Gay. Motion passed.

12.02 Renewal of District Workers Comp Excess Insurance Rates

Carol Baker, Director of Business, recommended renewal of excess workers compensation coverage with Safety National Casualty Corp.

Member Carter moved to approve item #12.02, seconded by Vice-President Dimit. On a roll call vote, all members present voted "aye."

12.03 Adoption of Tentative Budget for 2008-2009

The Board of Education has received a tentative budget for 2008-2009 (fiscal year beginning July 1, 2008 and ending June 30, 2009). Carol Baker, Director of Business, presented the tentative budget.

The following are dates for developing and adopting the 2007-2008 district budget:

June 17, 2008	Adoption of tentative budget. The Board needs a tentative budget adopted prior to June 30 so that we can operate after July 1. Please review the list of budget assumptions included in the front of the budget document.
September 2, 2008	Public Hearing and Board Study Session on 2008-2009 Budget
September 16, 2008	Approval of final 2008-2009 Budget

Member Cumpston moved to approve item #12.03, seconded by Member Rollins-Gay. On a roll call vote, all members present voted "aye." Motion passed.

- 12.04** **Adoption of Adult Education Tentative Budget for 2008-2009**
Board approval was requested for the adoption of the Adult Education Tentative Budget for 2008-2009.
- Vice-President Dimit moved to approve item #12.04, seconded by Secretary Fisher. On a roll call vote, all members present voted “aye.” Motion passed.*
- 12.05** **Purchase of 104 West Iowa Property**
Carol Baker, Director of Business, made an administrative recommendation to purchase 104 West Iowa property.
- Vice-President Dimit moved to approve item #12.05, seconded by Member Rollins-Gay. On a roll call, all members present voted “aye.” Motion passed.*
- 12.06** **U of I Intergovernmental Agreement**
Board approval of the Intergovernmental Agreement between District 116 and the Board of Trustees was requested.
- Vice-President Dimit moved to approve item #12.05, seconded by Member Summers. On a roll call, all members present voted “aye.” Motion passed.*
- 12.07** **Hiring of Third Party Administrator for 403(b) Compliance**
Carol Baker, Director of Business, requested approval to hire a third party administrator to implement and administer the district’s new plan.
- Vice-President Dimit moved to approve item #12.05, seconded by Member Cumpston. On a roll call, all members present voted “aye.” Motion passed.*

13.0 POLICY REVIEW

14.0 CALL FOR FUTURE SPECIAL/EXECUTIVE MEETINGS

15.0 SUPERINTENDENT’S REPORT

16.0 BOARD'S REPORT

16.01 2008-2009 Board of Education Meeting Schedule

The Board of Education set the meeting schedule for the 2008-2009 school year.

August 5, 2008/Study Session; August 19, 2008/Business Meeting; September 2, 2008/Study Session; September 16, 2008/Business Meeting; October 7, 2008/Study Session; October 21, 2008/Business Meeting; November 4, 2008/Study Session; November 18, 2008/Business Meeting; December 2, 2008/Study Session; December 16, 2008/Business Meeting; January 6, 2009/Study Session; January 20, 2009/Business Meeting; February 3, 2009/Study Session; February 17, 2009/Business Meeting; March 3, 2009/Study Session; March 17, 2009/Business Meeting; April 7, 2009/Study Session; April 21, 2009/Business Meeting; May 5, 2009/Study Session; May 19, 2009/Business Meeting; June 2, 2009/Study Session; June 16, 2009/Business Meeting. All meetings will begin at 7:30 p.m. unless indicated otherwise.

17.0 ADJOURNMENT

Member Rollins-Gay moved to adjourn the meeting, seconded by Member Carter. Motion passed.

President Netter declared the meeting adjourned at 9:40 p.m.

President

Secretary