

AGENDA
REGULAR BUSINESS MEETING
BOARD OF EDUCATION
JEAN F. BURKHOLDER
ADMINISTRATIVE SERVICE CENTER
June 17, 2008
7:30 P.M.

- 1.0 CALL TO ORDER**
- 2.0 ROLL CALL**
- 3.0 ADDITIONS, CORRECTIONS AND MODIFICATIONS OF AGENDA**
- 4.0 CITIZENS STATEMENTS**
- 5.0 CALL FOR EXECUTIVE MEETING/SESSION (AFTER CURRENT MEETING)**
- 6.0 APPROVAL OF AGENDA**
- 7.0 COMMENDATIONS/RECOGNITIONS**

Elaine Harmon, Kindergarten Teacher at Thomas Paine Elementary, was recently selected to receive the Golden Apple Award.

The following will be recognized as recipients of the "Unsung Hero Award": Anita Bryant, Teaching Assistant - Beth Anderson, E/BD Secretary - Clark Anderson, Warehouse Coordinator - Danny McCartney, Warehouse Coordinator - Judi O'Connor, ASSIST Program Secretary - Vickey Blaney, Thomas Paine Secretary - Marcia Lerner, Teaching Assistant - Debbie Adams, Teaching Assistant - Randa Davis, Yankee Ridge Secretary - Debbie Adams, Teaching Assistant - Jenny Hawkins-Cooper, Teaching Assistant - Tony Dezell, E/BD Teaching Assistant - Chad Harper, ASCCP Site Coordinator - Justin Lopez, UHS Secretary - Vonte' Marshall, UHS Student Relations Supv. - Alberto Gonzalez-Gonzalez, Bilingual Inclusion T.A. - Clyde Wicks, UMS Student Relations Supv. - Gradis Upshaw, UMS Student Relations Supv. - Cheryl Hutton, Interpreter for Hearing Impaired - Barry Johnson, Maintenance - Elaine Windingland, Data Processing Supv. - Darcy Widener, Administrative Assistant - Jill McPike, King Secretary, Breakfast/Lunch Supv. - Sandra Carter, Parent Liaison/Mentor Coord. - Julie Wirth, Leal Secretary - Deb Henry, Leal Secretary - Ann Jordan, Teaching Assistant - Geoffrey Bant, Teaching Assistant - David Gordon, Director of Finance and Bookkeeping - Jacqueline Williams, Job Skills Specialist

Urbana High School Athletic Department received a \$1,200 grant from the Urbana Alumni Association. This will be used for weight room equipment.

Greg Chew and the Drama Club would like to extend a thank you to Corson Music and F & G Lighting. Due to the damage in the high school auditorium and relocating of the play, these two businesses showed a lot of support for the program. In both cases of work done by them, the labor and material donated was considerable and very appreciated.

Urbana Middle School would like to thank CV Lloyd for fixing the amplifier the morning of the UMS Promotion. CV Lloyd went above and beyond what was expected to help prepare for the activities.

8.0 PUBLIC HEARING

9.0 COMMUNICATIONS

10.0 ADMINISTRATIVE REPORTS

10.01 Urbana Adult Education Proposal of Supplemental Funding

David Adcock, Director of Urbana Adult Education, will present the Board of Education with a proposal to provide supplemental funding to guarantee that each elementary school has five hours of Outreach service available.

10.02 Delivery of Response from Illinois State Board of Education

Don Owen, Assistant Superintendent of Curriculum and Instruction, will give the Board of Education the response received from Illinois State Board of Education, concerning the submitted Urbana High School Restructuring Plan.

11.0 ACTION ITEMS (Consent)

11.01 Minutes

Business Meeting, May 20, 2008
Study Session, June 3, 2008

11.02 Bills/Checks

Education Fund bills.....	\$1,447,760.76
Operating & Maintenance Fund bills.....	\$ 216,535.28
Bond & Interest Fund bills.....	\$ 0.00
Transportation Fund bills.....	\$ 185,276.92
Illinois Municipal Retirement Fund bills.....	\$ 70,573.06
Construction Fund bills.....	\$ 0.00
Construction Fund bills W/C.....	\$ 12,350.41
Fire Prevention and Safety Bonds.....	\$ 0.00
Fire Prevention and Safety (Levy).....	\$ 912.25
Payroll.....	\$2,472,569.38
Adult Education Bills.....	\$ 145,837.94

- 11.03** **Interfund Loans**
Approval will be requested to repay as many of the interfund loans as possible to the Working Cash fund, prior to the end of the fiscal year (6/30/08).
- Permanent Transfer**
Approval is being requested to transfer interest as of June 30, 2008. This is a permanent transfer of funds. Amount of transfers will be in the actual amounts of interest earned through June 30, 2008. Interest earned in the Working Cash and Bond and Interest Funds will be permanently transferred to the Education Fund.
- 11.04** **Personnel Items**
Approval of various personnel items will be requested.
- 11.05** **Prevailing Wage Resolution**
Each year, the Illinois Department of Labor issues prevailing labor wage rates for Champaign County. By state law, the district must adopt a resolution indicating that the district will abide by these rates for construction projects and/or other work done in the Urbana Schools.
- 11.06** **Approval of the June and July Bills for Payment**
Approval is being requested, in advance, for the June and July bills payable. Copies of these bills will be included with the August board agenda materials.
- 11.07** **Xerographic Paper Bid**
Carol Baker, Director of Business, will make an administrative recommendation to award the bid of \$29,138.34 to Midland Paper.
- 11.08** **Confirmation of the 2008 Urbana High School Graduates**
Approval of the official certified copy of the 2008 Urbana High School graduation class will be requested.
- 11.09** **Charge of Facilities Committee**
The Board of Education will approve and give charge to create a Facilities Committee.
- 11.10** **Charge of Balanced Calendar/Feasibility Committee**
The Board of Education will approve and give charge to create a Balanced Calendar/Feasibility Committee.
- 11.11** **2008 Working Cash Bond Funded Projects**
Ota Dossett, Director of Facilities & Grounds will present the Board of Education with a revised listing of projects for approval. The added projects were requested by the Board of Education at a previous meeting. This request includes facilities projects, technology infrastructure and hardware, and \$413,000 transfer to cover construction fund deficit.

11.12 Approval of Board Policy #6.414 Internet Safety Policy for USD116
Approval of a new Board Policy #6.414 Internet Safety Policy for USD116 will be requested.

11.13 Pre-School Head Start Program
Crystal Vowels, Principal, Washington Early Childhood, will be requesting approval of the Collaboration Services Agreement between the Early Childhood/Head Start Program.

12.0 ACTION ITEMS (Individual)

12.01 Gifts

The following was donated to Washington Early Childhood School Carnival: Elle Lindsey & family, two autographed Illini basketballs, two footballs autographed by the Illinois Rose Bowl team, and an autographed t-shirt; First Federal Savings Bank, Champaign, \$100 saving bond.

Robert Biehl, Champaign, donated a 2000 Chevrolet S10 with topper (less than 50k miles) to the Ag/FFA Program at Urbana High School. This donation was valued at \$4,000.

Elsa and Carl Gunter, Urbana, donated \$250 to Leal Office Trust Account and another \$250 to the Urbana Middle School Education/Donation account.

Terry Niblack, Champaign, donated an Englehardt ¾ cello in good condition to the Urbana Middle School orchestra room. This donation was valued at \$500.

12.02 Renewal of District Workers Comp Excess Insurance Rates
Carol Baker, Director of Business, is recommending renewal of excess workers compensation coverage with Safety National Casualty Corp.

12.03 Adoption of Tentative Budget for 2008-2009
The Board of Education has received a tentative budget for 2008-2009 (fiscal year beginning July 1, 2008 and ending June 30, 2009). Carol Baker, Director of Business, will make a presentation of the tentative budget.

The following are dates for developing and adopting the 2007-2008 district budget:

June 17, 2008	Adoption of tentative budget. The Board needs a tentative budget adopted prior to June 30 so that we can operate after July 1. Please review the list of budget assumptions included in the front of the budget document.
September 2, 2008	Public Hearing and Board Study Session on 2008-2009 Budget
September 16, 2008	Approval of final 2008-2009 Budget

- 12.04 Adoption of Adult Education Tentative Budget for 2008-2009**
Board approval is being requested for the adoption of the Adult Education Tentative Budget for 2008-2009.

- 12.05 Purchase of 104 West Iowa Property**
Carol Baker, Director of Business, will make an administrative recommendation to purchase 104 West Iowa property.

- 12.06 U of I Intergovernmental Agreement**
Board approval of the Intergovernmental Agreement between District 116 and the Board of Trustees will be requested.

- 12.07 Hiring of Third Party Administrator for 403(b) Compliance**
Carol Baker, Director of Business, will request approval to hire a third party administrator to implement and administer the district's new plan.

13.0 POLICY REVIEW

14.0 CALL FOR FUTURE SPECIAL/EXECUTIVE MEETINGS

15.0 SUPERINTENDENT'S REPORT

16.0 BOARD'S REPORT

- 16.01 2008-2009 Board of Education Meeting Schedule**
The Board of Education will set the meeting schedule for the 2008-2009 school year.

17.0 ADJOURNMENT

ANNOUNCEMENTS:

District Offices Summer Hours:	7:00 a.m. - 5:00 p.m.	Monday-Thursday	Fridays-Offices are Closed
August 4 th	Monday		Regular Office Hours Resume
August 5 th	Tuesday	7:30 pm.	BOE Study Session

website: <http://www.usd116.org>