

**MINUTES**  
**REGULAR BUSINESS MEETING**  
**BOARD OF EDUCATION**  
**JEAN F. BURKHOLDER**  
**ADMINISTRATIVE SERVICE CENTER**  
**May 20, 2008**  
**7:30 P.M.**

**1.0 CALL TO ORDER**

President Netter called the meeting to order at 7:35 p.m.

**2.0 ROLL CALL**

Present: Mark Netter, President  
Ruth Ann Fisher, Secretary  
Benita Rollins-Gay, Secretary Pro Tem  
Brenda Carter, Member  
Cope Cumpston, Member  
Steve Summers, Member

Absent: John Dimit, Vice-President

Others Present: Preston L. Williams, Jr., Superintendent  
Don Owen, Assistant Superintendent  
Gayle Jeffries, Assistant Superintendent Human Resources  
Carol Baker, Director of Business  
Susan Baker-Ory, Assistant Superintendent Special Services  
Ota Dossett, Director of Grounds and Facilities

**3.0 ADDITIONS, CORRECTIONS AND MODIFICATIONS OF AGENDA**

**4.0 CITIZENS STATEMENTS**

Rev. Troy Burks (809 East Park St.) and Rev. Dr. Evelyn B. Underwood (1309 West Tremont St.), both representing the Ministerial Alliance, spoke to the board jointly regarding restructuring at Urbana High School.

**5.0 CALL FOR EXECUTIVE MEETING/SESSION (AFTER CURRENT MEETING)**

**6.0 APPROVAL OF AGENDA**

*Member Carter moved to approve the agenda as presented, seconded by Member Rollins-Gay. Motion passed.*

**7.0 COMMENDATIONS/RECOGNITIONS**

Betty Allen - Elementary Fine Arts Coordinator and students, presented the Board of Education with artwork completed by the students. Students that presented their artwork: Micah Stearns – 2<sup>nd</sup> Wiley, Ndidi Ifearulundu – 5<sup>th</sup> Thomas Paine, Emma Harris – 2<sup>nd</sup> Leal, Cara Munro – 1<sup>st</sup> Yankee Ridge, Kierstyn Wilske – 1<sup>st</sup> King, and Genre Ross – 5<sup>th</sup> Prairie. This artwork will be displayed throughout the Administrative Service Center.

**8.0 POLICY REVIEW**

**9.0 COMMUNICATIONS**

**10.0 REPORTS**

**10.01 District Library Program Annual Report**

District 116 Library Coordinator Debra Newell presented the annual report on the status of the district’s library program. Those giving a sample of the School District Libraries adopted Destiny Library Manager earlier this school year were: Hope Morrison (King), Matt Murrey (UHS), and Kerrie Huizinga. The software allows central management of all library functions - including cataloging, circulation, searching, and reporting. The Board of Education saw a visual demonstration of the technology. Assistant Superintendent for Curriculum and Instruction, Don Owen, praised the librarians for adopting the technology in the middle of the school year and using it so successfully.

**11.0 ACTION ITEMS (Consent)**

*Member Summers moved to approve the following consent action items, seconded by Member Cumpston. On a roll call, all members present voted, “aye.” Absent: J.Dimit*

**11.01 Minutes**

Business Meeting, April 15, 2008  
Study Session, May 6, 2008

**11.02 May Bills/Checks**

Education Fund bill.....	\$1,779,800.76
Operating & Maintenance Fund bills.....	\$ 180,606.02
Bond & Interest Fund bills.....	\$ 0.00
Transportation Fund bills.....	\$ 35,757.73
Illinois Municipal Retirement Fund bills.....	\$ 67,734.42
Construction Fund bills.....	\$ 0.00
Construction Fund bills (W/C fund).....	\$ 15,916.26
Fire Prevention and Safety Bonds.....	\$ 0.00
Fire Prevention and Safety (Levy).....	\$ 4,722.50
Payroll.....	\$2,346,808.15
Adult Education Bills.....	\$ 138,320.29

**11.03 Interfund Loans**

None

**11.04 Personnel Items**

Approval of various personnel items were requested.

**11.05 Extension of 408 Kenwood Road, Champaign, Lease**

David Adcock, Director of Urbana Adult Education, requested approval to extend the lease of 408 Kenwood Road (Storefront). This lease would be valid June 1, 2008 to May 31, 2009.

**11.06 Resolution Authorizing Demolition & Removal of 116 West Iowa Property**

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Carol Baker, Director of Business, requested approval of resolution authorizing demolition and removal of 116 West Iowa District property.

**11.07 Purchase of Replacement Service Vehicles**

Ota Dossett, Director of Facilities & Grounds, requested approval to purchase replacement service vehicles.

**12.0 ACTION ITEMS (Individual)**

**12.01 Gifts**

*Member Carter moved to accept and approve the following gifts, seconded by Secretary Fisher. Motion passed.*

Jerry Frye, O Pro Shop, Tuscola, donated 40 golf clubs to the Urbana Middle School PE Program. This donation is valued at \$2,000.

Dr. Sayegh of the Eye Center, Champaign, provided eye exams and eye glasses to fifteen students from Prairie and King Elementary Schools. This donation was valued \$500.

Carle Foundation Hospital, Urbana, donated \$100 to the Washington Early Childhood carnival fundraiser. The money earned from the fundraiser will go towards playground equipment.

Junior League of Champaign-Urbana, Champaign, donated \$200 to Washington Early Childhood. This donation will be used to purchase mats for yoga.

Tauby Shimkin, Urbana, donated \$1,467 to Leal Elementary School Library Trust account. This money was received for her Bat Mitzvah and donated in memory of her daughter, Lisa Weichsel.

Master Namsoo Hyong, HMD Academy, Savoy, donated nine lessons of Tae Kwon Do to both EBD Self-Contained classes at Yankee Ridge Elementary School. This donation is valued at \$1,000.

New Free Will Baptist Church, Champaign, donated \$200 to the Evelyn Burnett Underwood Instrumental Music Assistance Program at Urbana Middle School.

Illinois State Council, Knights of Columbus, Kankakee, donated \$358 to the Urbana School District Special Services Program. This donation was used to purchase supplies in Frank Modica's classroom at Thomas Paine Elementary School.

Terri Kinsel, Urbana, donated a variety of photographic equipment to the Urbana High School Photo class. This donation is valued at \$600.

Vickey and Jim Blaney, Urbana, donated \$100 to the Urbana FFA activity account.

Greg Johnson, Champaign, donated a 1995 Chrysler Cirrus, LX1 (4 door sedan) to the Urbana High School automotive class. This donation was valued at \$2,255.

Elsa and Carl Gunter, Urbana, donated \$250 to the Urbana Middle School band activity account.

**12.02 Approval of Food Service Contract Renewal**

Carol Baker, Director of Business, recommended the Board renew the district contract with ARAMARK. ARAMARK is requesting an increase in the rates for our food service management contract for the 2008-2009 school year. They are requesting an overall estimated increase of 4.0% (CPI is 4.1%) in our contract. The District will be required to rebid in 2009.

*Secretary Fisher moved to approve item #12.02, seconded by Member Carter. On a roll call vote, all members present voted "aye."*

*Absent: J. Dimit*

**12.03 Approval of Bids Received for Sanitary Hauling and Recycling**

Carol Baker, Director of Business, recommended that the board accept the 2<sup>nd</sup> year extension for sanitary hauling from Allied Waste Services. Allied Waste Services has two one year extensions available on their contract.

*Member Summers moved to approve item #12.03, seconded by Member Carter. On a roll call vote, all members present voted "aye."*

*Absent: J. Dimit*

**12.04 FY09 Salary & Benefits Allocation for Non-Union Support Staff and District Administrators**

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The Superintendent recommended that the Board of Education approve the FY09 salary and benefit allocation for district non-union support staff and district administrators.

*Secretary Fisher moved to approve item #12.04, seconded by Member Rollins-Gay. On a roll call vote, all members present voted "aye." Absent: J. Dimit*

**13.0 POLICY REVIEW**

**14.0 CALL FOR FUTURE SPECIAL/EXECUTIVE MEETINGS**

**15.0 SUPERINTENDENT'S REPORT**

Mark Schultz, Public Relations Specialist, briefed the board on the new informational brochure promoting District 116. He also told the board that the Urbana Middle School recently completed a very successful IESA State Track Meet. Cate Hummel and Nicole Choquette both won individual state championships and the 7th Grade Girls Track Team placed 4th overall in state. He noted that UPTV, the public access cable station in Urbana, will be broadcasting the Urbana High School Commencement ceremonies this year.

Superintendent Williams took a moment to salute the students and staff that participated in the recently completed high school musical *All Shook Up*. He also noted that UHS baseball and softball were competing in regional competition and UHS Soccer has advanced to sectionals.

Superintendent Williams then reported to the board that the Illinois State Board of Education mandates that school boards officially adopt in writing its policy of educating students with disabilities, homeless students, and students of migrant workers. He said the school district already complies with ISBE mandates; however the regulations require these policies be written down in school board policy manuals. The board should expect to see written policies on these issues in the near future.

**16.0 BOARD'S REPORT**

**17.0 ADJOURNMENT**

*Secretary Fisher moved to adjourn the meeting, seconded by Member Rollins-Gay. Motion passed.*

*President Netter declared the meeting adjourned at 8:53 p.m.*