

**AGENDA  
STUDY SESSION  
URBANA BOARD OF EDUCATION  
JEAN F. BURKHOLDER  
ADMINISTRATIVE SERVICE CENTER  
August 14, 2007  
7:30 P.M.**

**1.0 CALL TO ORDER**

**2.0 ROLL CALL**

**3.0 ADDITIONS, CORRECTIONS AND MODIFICATION OF AGENDA**

**4.0 CALL FOR EXECUTIVE MEETING/SESSION (After Current Meeting)**

**5.0 APPROVAL OF AGENDA**

**6.0 ADMINISTRATIVE BRIEFINGS AND REPORTS**

**7.0 POLICY REVIEW**

**7.01 First Reading of Revised Board Policy 4.710 & 4.720, Retirement**

First reading of Board Policy #4.710 & 4.270, Retirement will be given to the board. Approval will be requested at the August 28, 2007, Board of Education business meeting.

**8.0 ACTION ITEMS**

**8.01 Approval of Personnel Items**

Gayle Jeffries, Assistant Superintendent of Human Resources will request approval of personnel items presented.

**8.0 ACTION ITEMS cont'd**

**8.02 Approval of Equipment Purchase**

Ota Dossett, Director of Facilities and Grounds, will request approval to purchase a John Deere end loader for \$27,774.

**8.03 Approval of the August Bills for Payment**

Approval will be requested, in advance, for the August bills payable. Copies of these bills will be included with the September board business meeting materials.

**8.04 Gifts**

David Marrone, Urbana, donated \$200 to the Urbana High School Cross Country Booster Club.

Jeff and Terry Facer, Champaign, donated \$1,000 to the Urbana High School Activity Account. This donation is used towards teacher development and school improvement.

Kentucky Fried Chicken, Urbana, contributed 50 pieces of chicken, mashed potatoes, gravy, green beans, biscuits, honey, and butter, to the Urbana Middle School summer Achievement program. This contribution was valued at \$99.14.

Beverly Hillmer, Fisher, IL, donated a clarinet, valued at \$499.00, to the Urbana High School Music Department.

Motorola Foundation, Schaumburg, IL, gave \$134.00 in matching funds to the Urbana High School Drama Club.

**8.05 June Bills/Checks (approved in advance during the June 19<sup>th</sup> meeting)**

Education Fund bills.....	\$1,607,402.14
Operating & Maintenance Fund bills.....	\$ 137,380.67
Bond & Interest Fund bills.....	\$ 614,902.24
Transportation Fund bills.....	\$ 56,940.83
Illinois Municipal Retirement Fund bills.....	\$ 67,363.96
Construction Fund bills.....	\$ 0.00
Construction Fund bills W/C.....	\$ 19,200.00
Fire Prevention and Safety Bonds.....	\$ 0.00
Fire Prevention and Safety (Levy).....	\$ 22,537.62
Payroll.....	\$2,411,684.89

**8.06 Resolution Authorizing Notice to Remedy**

Approval will be requested to authorize notice to remedy.

## **10.0 STUDY TOPIC(S)**

### **11.01 Update on Summer Maintenance Work**

Ota Dossett, Director of Facilities, will give an update about the summer maintenance work that has been completed.

The Board will go into recess to travel to receive the final study topic.

### **11.02 Thomas Paine and Prairie Visual Report/Tour**

Ota Dossett, Director of Facilities, will give the Board of Education a tour and report on the work that has been done at Thomas Paine and Prairie Elementary Schools.

## **11.0 CALL FOR FUTURE SPECIAL/EXECUTIVE MEETINGS**

## **12.0 SUPERINTENDENT'S REPORT**

## **13.0 ADJOURNMENT**

### **ANNOUNCEMENTS:**

August 27<sup>th</sup> & 28<sup>th</sup>

August 28<sup>th</sup>

August 29<sup>th</sup>

August 30<sup>th</sup>

August 31<sup>st</sup>

September 3<sup>rd</sup>

September 4<sup>th</sup>

No School - Teacher Institute Days

BOE Business Meeting

First Day of Student Attendance for Grades 1-9,

WEC, New Student/Parent Orientation

All High School in Attendance, WEC begin & 1/2 of

Kindergarten Student Attend

1/2 of Kindergarten Students Attend

No School - Labor Day

All Students in Attendance

Web Site: [www.usd116.org](http://www.usd116.org)