

AGENDA
REGULAR BUSINESS MEETING
BOARD OF EDUCATION
JEAN F. BURKHOLDER
ADMINISTRATIVE SERVICE CENTER
June 19, 2007
7:30 P.M.

- 1.0 CALL TO ORDER**
- 2.0 ROLL CALL**
- 3.0 ADDITIONS, CORRECTIONS AND MODIFICATIONS OF AGENDA**
- 4.0 CITIZENS STATEMENTS**
- 5.0 CALL FOR EXECUTIVE MEETING/SESSION (AFTER CURRENT MEETING)**
- 6.0 APPROVAL OF AGENDA**
- 7.0 COMMENDATIONS/RECOGNITIONS**
- 8.0 PUBLIC HEARING**
- 9.0 COMMUNICATIONS**
- 10.0 ADMINISTRATIVE REPORTS**

Gail Rost, Executive Director of Champaign-Urbana Schools Foundation, will give the Board of Education a short presentation, topic: development officer.

11.0 ACTION ITEMS (Consent)

11.01 Minutes
 Business Meeting, May 15, 2007
 Study Session, June 5, 2007

11.02 Bills/Checks

Education Fund bills.....	\$1,444,418.58
Operating & Maintenance Fund bills.....	\$ 153,350.15
Bond & Interest Fund bills.....	\$ 23,846.98
Transportation Fund bills.....	\$ 366,360.16
Illinois Municipal Retirement Fund bills.....	\$ 73,039.98
Construction Fund bills.....	\$ 0.00
Construction Fund bills W/C.....	\$ 23,415.92

11.02	<u>Bills/Checks cont'd</u>	
	Fire Prevention and Safety Bonds.....	\$ 0.00
	Fire Prevention and Safety (Levy).....	\$ 16,657.99
	Payroll.....	\$2,418,182.39
	Adult Education Bills.....	\$ 140,311.91

11.03 **Interfund Loans**
Approval will be requested to repay as many of the interfund loans as possible to the Working Cash fund, prior to the end of the fiscal year (6/30/07).

Permanent Transfer
Approval is being requested to transfer interest as of June 30, 2007. This is a permanent transfer of funds. Amount of transfers will be in the actual amounts of interest earned through June 30, 2007. Interest earned in the Working Cash and Bond and Interest Funds will be permanently transferred to the Education Fund.

11.04 **Personnel Items**
Approval of various personnel items will be requested.

11.05 **Prevailing Wage Resolution**
Each year, the Illinois Department of Labor issues prevailing labor wage rates for Champaign County. By state law, the district must adopt a resolution indicating that the district will abide by these rates for construction projects and/or other work done in the Urbana Schools.

11.06 **Approval of the June and July Bills for Payment**
Approval is being requested, in advance, for the June and July bills payable. Copies of these bills will be included with the August board agenda materials.

11.07 **Xerographic Paper Bid**
Carol Baker, Director of Business, will make an administrative recommendation to award the bid to Ricoh Corporation for \$24,712.60

11.08 **Confirmation of the 2007 Urbana High School Graduates**
Approval of the official certified copy of the 2007 Urbana High School graduation class will be requested.

12.0 ACTION ITEMS (Individual)

12.01 **Gifts**

The following people made a donation for the Prairie Elementary School marquee: Carolyn Maille-Petersen - \$25, Karen Pollard - \$30, and Rebekah Griffin - \$25.

Dorian Music Camp at Luther College provided \$200 each for nine students to attend the Dorian Summer Music Camp. The donation was a given through the Williams Kuhlman Endowment Fund totaling \$1,800.

12.01 **Gifts cont'd**

Don and Grazia DeRocco, Urbana, donated \$500 to Washington Early Childhood playground fund. This money will be used for a future playground equipment.

Carl and Elsa Gunter, Urbana, donated \$500 to the Leal Office Trust Account.

Kathy Wallig, Urbana, donated a nebulizer and tubing for use by students requiring treatment of asthma. This donation was valued at \$100-\$150.

Carol Lynn Curtis, Champaign, donated a full size 16" viola, bow, and case to the Urbana High School Orchestra program. This donation was valued at \$1,800-\$2,800

Walmart, Urbana, donated \$1,000 to the Urbana High School Library, to purchase books for the library.

Troy Dunn from Pro Ambulance donated \$350 worth of Adult/Child CPR posters to be displayed in all the district buildings.

The following is a list of those that donated to the 2007 Carnival held at Washington Early Childhood: Provena Covenant Medical Center & Pro Ambulance - \$100, Dallas & Co - assorted prizes valued at \$25, Urbana Walmart - \$500/sponsor, Leadaz, Inc. - \$25/sponsor, Carle Foundation Hospital - \$100/sponsor, Toni Tolch Agency - \$25/classroom sponsor, Hilton Garden Inn - \$100 overnight stay, Holiday Inn Hotel & Conference Center - \$100 overnight stay, Dairy Queen (on University) - free ice cream coupons, Gold's Gym - \$50 gift certificate, The Piyushkumar Patel Family - \$25, Skully's - \$25 worth of meal coupons, Merry Maids - 2 hours of cleaning service, Chevy's Fresh Mex - 3/\$10 gift certificates, Boston's - food coupons, Family Video - movie basket, TAP (The Autism Project) - \$25/sponsor, Papa John's - \$40 (pizza discount), Pepsi-Cola - \$60 (1/2 price soda & cups), Blossom Basket - \$20, McDonald's - 20 free ice cream cones & Happy Meal toy display boards, Schnucks - \$25 gift certificate, Champaign Appliance Center - \$20, Cardinal Fitness - free membership (\$100), All Creatures Animal Hospital - single dog bath, Dunkin Donuts - \$25, PDR Automotive - \$25/classroom sponsor, and Cracker Barrel - kids packs and meal coupons. Funds from the carnival will be put into Washington's trust fund to be used for future playground equipment.

Yvonne and Joe Vitosky, Urbana, donated \$150 to help cover costs of color printing for books for each of her Leal Elementary 4th grade students. The book, fully illustrated and for children, was written by her class and is being entered in the Scholastic "Kids Are Authors" competition for 2008.

12.02 **District Improvement Plan**

Don Owen, Coordinator of the Curriculum Program, requests approval of the Urbana School District 116 Improvement Plan. The plan has to be approved before submitting to Illinois State Board of Education by July 1, 2007.

- 12.03 Board Policy 6.211 - Unsafe School Choice Option**
Approval of a new Board Policy #6.211 Unsafe School Choice Option policy will be requested.
- 12.04 Board Policy 6.212 - Military Recruiter Access to Records**
Approval of a new Board Policy #6.212 Military Recruiter Access to Records policy will be requested.
- 12.05 Board Policy #6.123 Student Residency Policy**
Approval of revised Board Policy #6.123 Student Residency policy will be requested.
- 12.06 Board Policy #6.133 Attendance and Truancy Policy**
Approval of revised Board Policy #6.133 Attendance and Truancy policy will be requested.
- 12.07 FY08 Salary & Benefits Allocation for Non-Union Support Staff and District Administrators**
The Superintendent recommends that the Board of Education approve the FY08 salary and benefit allocation for district non-union support staff and district administrators.
- 12.08 Renewal of District Workers Comp Excess Insurance Rates**
Carol Baker, Director of Business, is recommending renewal of excess workers compensation coverage with Safety National for \$23,464.
- 12.09 Renewal of District Property and Liability Insurance Rates**
Carol Baker, Director of Business, is recommending renewal of district insurance rates through Central Illinois School Insurance Cooperative as presented to the Board of Education.
- 12.10 Adoption of Tentative Budget for 2007-2008**
The Board of Education has received a tentative budget for 2007-2008 (fiscal year beginning July 1, 2007 and ending June 30, 2008). Carol Baker, Director of Business, will make a presentation of the tentative budget.

The following are dates for developing and adopting the 2007-2008 district budget:

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|--------------------|---|
| June 19, 2007 | Adoption of tentative budget. The Board needs a tentative budget adopted prior to June 30 so that we can operate after July 1. Please review the list of budget assumptions included in the front of the budget document. |
| September 4, 2007 | Public Hearing and Board Study Session on 2007-2008 Budget |
| September 18, 2007 | Approval of final 2007-2008 Budget |

- 12.11 Adoption of Adult Education Tentative Budget for 2007-2008**
Board approval is being requested for the adoption of the Adult Education Tentative Budget for 2007-2008.
- 12.12 Pre-School Head Start Program**
Crystal Vowels, Principal, Washington Early Childhood, will be requesting approval of the Collaboration Services Agreement between the Early Childhood/Head Start Program.
- 12.13 Board of Education Closed Meeting Confidentiality**
The Board of Education will review closed meeting minutes to determine if the need for confidentiality still exists for all or part of the minutes, or what minutes or portion thereof no longer require confidentiality and are available for public inspection.
- 12.14 Approval of a School Improvement Bid - 2007 Summer Work**
Ota Dossett, Director of Facilities, will present a recommendation to the Board of Education during the meeting. Bid opening will be held on June 14, 2007 at 2:00 p.m.
- 12.15 Classroom Supplies Bid**
Carol Baker, Director of Business will make an administrative recommendation to the Board of Education

13.0 POLICY REVIEW

14.0 CALL FOR FUTURE SPECIAL/EXECUTIVE MEETINGS

15.0 SUPERINTENDENT'S REPORT

16.0 ADJOURNMENT

ANNOUNCEMENTS:

District Offices Summer Hours: 7:00 a.m. - 5:00 p.m. Monday-Thursday Fridays-Offices are Closed

July 30 th	Monday		Regular Office Hours Resume
August 7 th	Tuesday	7:30 pm.	BOE Study Session

website: <http://www.usd116.org>