

**MINUTES**  
**REGULAR BUSINESS MEETING**  
**BOARD OF EDUCATION**  
**JEAN F. BURKHOLDER**  
**ADMINISTRATIVE SERVICE CENTER**  
**June 20, 2006**  
**7:30 P.M.**

**1.0 CALL TO ORDER**

President Hudson called the meeting to order at 7:30 p.m.

**2.0 ROLL CALL**

Present: Ms. Joyce Hudson, President  
Mr. John Dimit, Vice-President  
Mr. Mark Netter, Secretary  
Ms. Ruth Ann Fisher, Secretary Pro Tem  
Ms. Cope Cumpston, Board Member  
Ms. Benita Rollins-Gay, Board Member  
Mr. Steve Summers, Board Member

Also Present: Dr. Gene Amberg, Superintendent  
Dr. Preston Williams, Deputy Superintendent  
Ms. Carol Baker, Director of Business  
Ms. Susan Baker-Ory, Director of Special Services  
Mr. Ota Dossett, Director of Facilities  
Ms. Carmelita Thomas, Director of Human Resources

**3.0 ADDITIONS, CORRECTIONS AND MODIFICATIONS OF AGENDA**

Request to move two personnel items from the action items consent agenda to the action items individual agenda - the recommendation for dismissal (make item #12.11 and the resolution authorizing notice to remedy (make item #12.12) and move resolution authorizing employment of superintendent to item #12.13.

**4.0 CITIZENS STATEMENTS**

Connie Minnes, Urbana, thanked the board for putting the topic of substitute teachers on the agenda. Even though the substitutes are not employed by contract, they feel they are a vital part of the Urbana 116 daily mission of giving their best to the youth of Urbana.

Piper Harvey, ARAMARK, addressed a few issues that were mentioned at the last board study session. 1) menus and the nutritional itemization was available to everyone during the school year - unfortunately was not communicated to everyone. There will be a new process next year - it will be on the website as well as on the menu; 2) participation - numbers are available to everyone if requested. The numbers are up from last year. Ms. Harvey said that she would like to talk with each individual board member to get their concerns. It is very important to her that all questions/concerns are attended to.

Renee Bullock, Urbana, spoke to the board about their choice to advance Preston Williams to be the next superintendent. Ms. Bullock would like the board to have an open mind when deciding to replace Dr. Amberg. She has dealt with Dr. Williams in the past and feels that she wasn't treated the way she believes. Ms. Bullock feels that Urbana isn't doing all that they can to help her student. She went into students achievements and the way the school district pushes those that can't or won't succeed through. Her daughter came home with a good grade on a paper and she knows that her daughter didn't deserve it. How can she trust her daughter is getting what she needs?

Tracy Parsons, Urbana, comes to the Board of Education as a parent of three Urbana students, a graduate of Urbana, and the Executive Director of the Urban League. He wanted to take a moment to thank all those teachers that were recognized this evening as they retire from the district. Mr. Parsons knew he had people that cared about him and his achievement. Mr. Parsons wanted to talk about two issues: 1) athletics - we have lost a lot of focus on as a community and as a nation, but as a young African-American male needing and looking for direction, athletics played a critical part in his success. Now, that he has young kids of his own coming through the district and participating in athletics, he sees them having a wonderful time meeting other kids and their families. He would like to see more emphasis back on athletics. Not just wins and loses, but the foundation of a team. He requests more board/community dialog about how to increase the athletic programs. 2) Mr. Parsons offers from the Urban League and of personal support for Dr. Williams to succeed Dr. Amberg. He feels that many, including himself, has great respect for the work and leadership that Dr. Amberg has provided to our families and community, connect that with Dr. Preston Williams. He has had the opportunity to get to know them both and see how they interact as they both served on the Urban League. Dr. Williams has had the ability to learn from Dr. Amberg and Mr. Parsons knows that Dr. Williams is a strong individual, educator, that he will add addition to the district. With Dr. Williams, he already knows the community, schools, families, and stresses of the district, which will give him an advantage to serve the district as the next superintendent.

Janice Mitchell, Urbana, spoke to the board in response to the earlier citizen statement made by Renee Bullock. Stating that the district has an outreach program that is there for all students at all times. Ms. Mitchell requested that Ms. Bullock contact her to see what assistance she can give to her and her daughter if any. Ms. Bullock was not in the audience to hear this offer.

## **5.0 CALL FOR EXECUTIVE MEETING/SESSION (AFTER CURRENT MEETING)**

There was an executive session following the current meeting for self-evaluation, practices and procedures or professional ethics.

## **6.0 APPROVAL OF AGENDA**

*Member Fisher moved to approve the agenda as modified, seconded by Member Rollins-Gay. Motion passed.*

## **7.0 COMMENDATIONS/RECOGNITIONS**

The board recognized the teachers/staff that will be retiring from the district.

*Jane Cain, Harold Dean, Roger Epperson, Mary Lee Milton, Mason Minnes, Dottie Norman, Belinda Porter, Penny Porter, Margo Richardson, Gary Ring, Margaret Stensel, Ray Stoia, Karen Tucker, Polly Washington, John Woodward.*

## **8.0 PUBLIC HEARING**

## **9.0 COMMUNICATIONS**

## **10.0 ADMINISTRATIVE REPORTS**

### **10.01 Supportive Supervision Plan**

District Evaluation Committee presented the revisions to the district Supportive Supervision Plan to the Board of Education.

Dr. John Woodward, Gayle Jeffries, Nancy Clinton, Deb Heffernan, Grace Mitchell, Carmelita Thomas, Bridget Maloney, and Lara Hebert serve on this committee. Areas that the supervision plan will focus on: planning, assessment, climate, and instruction.

## **11.0 ACTION ITEMS (Consent)**

*Vice-President Dimit moved to approve the following consent action items, seconded by Member Rollins-Gay. On a roll call, all members present voted "aye". Motion passed unanimously.*

### **11.01 Minutes**

Business Meeting, May 16, 2006  
Study Session, June 6, 2006

<b>11.02</b>	<b><u>Bills/Checks</u></b>	
	Education Fund bills.....	\$ 581,520.70
	Operating & Maintenance Fund bills.....	\$ 115,551.45
	Bond & Interest Fund bills.....	\$ 0.00
	Transportation Fund bills.....	\$ 189,842.46
	Illinois Municipal Retirement Fund bills.....	\$ 69,275.21
	Construction Fund bills.....	\$ 0.00
	Fire Prevention and Safety Bonds.....	\$ 0.00
	Fire Prevention and Safety (Levy).....	\$ 9,356.17
	Payroll.....	\$2,309,198.62
	Adult Education Bills.....	\$ 153,691.40

**11.03** **Interfund Loans**

Approval was requested to repay as many of the interfund loans as possible to the Working Cash fund, prior to the end of the fiscal year (6/30/06).

**Permanent Transfer**

Approval was requested to transfer interest as of June 30, 2006. This is a permanent transfer of funds. Amount of transfers will be in the actual amounts of interest earned through June 30, 2006. Interest earned in the Working Cash and Bond and Interest Funds will be permanently transferred to the Education Fund.

**11.04** **Personnel Items**

Approval of various personnel items were requested.

**11.05** **Prevailing Wage Resolution**

Each year, the Illinois Department of Labor issues prevailing labor wage rates for Champaign County. By state law, the district must adopt a resolution indicating that the district will abide by these rates for construction projects and/or other work done in the Urbana Schools.

**11.06** **Approval of the June 30<sup>th</sup> and July 31<sup>st</sup> Bills for Payment**

Approval was requested, in advance, for the June 30<sup>th</sup> and July 31<sup>st</sup> bills payable. Copies of these bills will be included with the August board agenda materials.

**11.07** **Xerographic Paper Bid**

Carol Baker, Director of Business, made an administrative recommendation to award the bid to Ricoh Paper for \$21,136.34

**11.08** **UHS Machine Shop Equipment**

Carol Baker, Director of Business, made an administrative recommendation to award the bid for sale to Depke Welding for \$1,150.00.

## 12.0 ACTION ITEMS (Individual)

*Secretary Netter moved to approve and accept the following gifts, seconded by Member Rollins-Gay. Motion passed.*

### 12.01 Gifts

Bennie and Marla Henson, Urbana, donated a trombone to the UMS/UHS Music Department. This donation is valued at \$150.00.

Arlynn Gottlieb, Urbana, donated a Guldan 4/4 violin and case to the Urbana High School Orchestra.

Sara Becker, Urbana, donated a alto saxophone to the Urbana Middle School, Evelyn Burnett Underwood scholarship program. This donation is valued at \$800.00.

Carl and Elsa Gunter, Urbana, donated \$500.00 to the Leal Elementary Office Trust Account.

The following list are those that donated their time and resources provided to the Urbana High School Executive Internship Program: Jeff Heck – Urbana School District, Rick Jean – Christie Sports Medicine, Cathy Ito – Champaign Urbana Public Health District, Kathy Wimer – The Reading Group, Renell Composto – Provena Covenant Medical Center, Diane Meister – Urbana Middle School, Tom McDonnell – Parkland College, Aaron Clark – Carle Sports Medicine, Sue Grey – Girls Scouts/Green Meadows Council, Katrin Klingenberg – E-CoLab (Ecological Construction Laboratory), Laurie Goscha – Bailey Edward Design, Shane Cultra – Country Arbors Nursery, Inc.

### 12.02 Renewal of District Workers Comp Excess Insurance Rates

Carol Baker, Director of Business, is recommending renewal of excess workers compensation coverage with Safety National for \$22,973.

### 12.03 Renewal of District Property and Liability Insurance Rates

Carol Baker, Director of Business, is recommending renewal of district insurance rates through Central Illinois School Insurance Cooperative as presented to the Board of Education.

*Secretary Netter moved to approve items 12.02 and 12.03 together, seconded by Vice-President Dimit. On a roll call, all members present voted “aye”. Motion passed unanimously.*

**12.04 Adoption of Tentative Budget for 2006-2007**

The Board of Education received a tentative budget for 2006-2007 (fiscal year beginning July 1, 2006 and ending June 30, 2007). Carol Baker, Director of Business, made presentation of the tentative budget.

The following are dates for developing and adopting the 2006-2007 district budget:

June 20, 2006                      Adoption of tentative budget. The Board needs a tentative budget adopted prior to June 30 so that we can operate after July 1. Please review the list of budget assumptions included in the front of the budget document.

September 5, 2006                Public Hearing and Board Study Session on 2006-2007 Budget

September 19, 2006              Approval of final 2006-2007 Budget

**12.05 Adoption of Adult Education Tentative Budget for 2006-2007**

Board approval was requested for the adoption of the Adult Education Tentative Budget for 2006-2007.

*Secretary Netter moved to approve items 12.04 and 12.05 together, seconded by Vice-President Dimit. On a roll call, all members present voted "aye". Motion passed unanimously.*

**12.06 Renewal of Classroom Lease Agreement with Head Start**

Board approval is being requested to renew the lease agreement with the Champaign County Regional Planning Commission (Head Start Program) for the use of two classrooms for instruction at Prairie Elementary School.

**12.07 Pre-School Head Start Program**

Crystal Vowels, Principal, Washington Early Childhood, will be requesting approval of the Collaboration Services Agreement between the Early Childhood/Head Start Program.

*Secretary Netter moved to approve items 12.06 and 12.07 together, seconded by Member Rollins-Gay. On a roll call, six members voted "aye". Vice-President Dimit abstained. Motion passed: six "aye"*

**12.08 Substitute Teacher Compensation Rate Proposal**

Carmelita Thomas, Director of Human Resources, recommended an increase of pay for substitute teachers.

*Vice-President Dimit moved to approve item #12.08, seconded by Member Rollins-Gay. On a roll call, all members present voted "aye". Motion passed unanimously.*

- 12.09**      **Board of Education Closed Meeting Confidentiality**  
The Board of Education reviewed closed meeting minutes to determine if the need for confidentiality still exists for all or part of the minutes, or what minutes or portion thereof no longer require confidentiality and are available for public inspection.

*Secretary Netter moved to keep the closed meeting minutes confidential, seconded by Vice-President Dimit. Motion passed unanimously.*

- 12.10**      **Approval of the Revised K - 8 Social Studies Curriculum Guide**

Approval of the revised K-8 Social Studies Curriculum Guide was requested.

*Vice-President Dimit moved to approve item #12.10, seconded by Member Rollins-Gay. Motion passed.*

- 12.11**      **Recommendation for Dismissal**

Approval was requested for dismissal of an employee.

*Vice-President Dimit moved to approve dismissal of employee "A" as identified in closed meeting minutes, seconded by Member Rollins-Gay. Motion passed.*

- 12.12**      **Resolution Authorizing Notice to Remedy**

Approval was requested to authorized notice to remedy.

*Vice-President Dimit moved to adopt the resolution calling for the notice to remedy of Kerry Stillman, seconded by Member Summers. Motion passed.*

- 12.13**      **Resolution to Employ Superintendent**

The Board of Education voted to adopt a resolution to employ the new Superintendent.

*Vice-President Dimit moved to adopt the resolution authorizing employment of new superintendent, seconded by Member Rollins-Gay. On a roll call, all members present voted "aye". Motion passed unanimously. All Board of Education made comments on their selection of Dr. Preston Williams, Jr. becoming the next Superintendent of Urbana Schools as of July 1, 2007.*

## **13.0 POLICY REVIEW**

## **14.0 CALL FOR FUTURE SPECIAL/EXECUTIVE MEETINGS**

## **15.0 SUPERINTENDENT'S REPORT**

## 16.0 ADJOURNMENT

*Member Summers moved to adjourn the meeting into executive session, seconded by Member Fisher. On a roll call vote, all members voted “aye”. Motion passed unanimously.*

*President Hudson declared the meeting adjourned into executive session at 8:47 p.m. There was no action taken following the executive session.*

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President

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Secretary