Urbana Adult Education
April 14, 2016 through May 11, 2016

Bank Transfers from Adult Education to Urbana School District Consolidated:

Date	Description	Amount
4/15/16	4/15 Payroll	30,209.95
4/30/16	4/30 Payroll	32,965.08

Bank Transfer from Accounts Payable to Imprest Fund to Replenish:

4/30/16	*Imprest Replenish*	2,691.14

Attached computer generated check reports:

Checks 1664-1674 paid with May 17th Bills	16,686.25
Total Accounts Payable	19,377.39
Total Payroll	63,175.03
Grand Total	82,552.42

The preceding list of Accounts Payable in the amount of $19,377.39 is approved by the Board of Education, Urbana School District 116 on May 17th, 2016.
The Payroll in the amount of $63,175.03 is approved by the Board of Education, Urbana School District 116 on May 17th, 2016.

President

Secretary

Chief Financial Officer

VENDOR	INVOICE NUMBER	INVOICE DESCRIPTION	AMOUNT	PO NUMBER	ACCOUNT NUMBER	CHECK NUMBER
ABSOPURE WATER CO.	83988373	Drinking water invoice for April	40.25	0	92E000 2540 3900 35 381342	1664
AT&T	217337498704	Phone bill for March 8th-April 7th, 2016	27.98	0	92E000 2540 3430 35 381342	1665
CARLE	Carle CNA Invoi	Carle CNA bill for testing for the March CNA class.	264.00	0	92E000 2120 3900 35 030000	1666
CARLE	Carle CNA Invoi	Carle CNA bill for testing for the March CNA class.	1,144.00	0	92E000 2120 3900 35 760001	1666
CDS LEASING	49633912	Copier leasing payment #40 of 60.	115.65	0	92E000 1310 3240 35 010000	1667
CDS LEASING	49633912	Copier leasing payment #40 of 60.	115.65	0	92E000 1310 3240 35 030000	1667
CDS LEASING	49633912	Copier leasing payment #40 of 60.	12.85	0	92E000 2320 3240 35 010000	1667
CDS LEASING	49633912	Copier leasing payment #40 of 60.	12.85	0	92E000 2320 3240 35 030000	1667
CDS OFFICE TECHNOLOGIES	INV0996728	Copier usage invoice for copier equipment for April.	56.22	0	92E000 1310 3240 35 010000	1668
CDS OFFICE TECHNOLOGIES	INV0996728	Copier usage invoice for copier equipment for April.	56.23	0	92E000 1310 3240 35 030000	1668
CDS OFFICE TECHNOLOGIES	INV0996728	Copier usage invoice for copier equipment for April.	6.25	0	92E000 2320 3240 35 010000	1668
CDS OFFICE TECHNOLOGIES	INV0996728	Copier usage invoice for copier equipment for April.	6.25	0	92E000 2320 3240 35 030000	1668
CLARK, DONNA	Reimbursement	Reimbursement for tuition and books for the "Office Professional Topics" class and the "Database Applications 1" class.	367.94	0	92E000 2210 3320 35 010000	1669
CLARK, DONNA	Reimbursement	Reimbursement for tuition and books for the "Office Professional Topics" class and the "Database Applications 1" class.	367.94	0	92E000 2210 3320 35 030000	1669
RODRIGUEZ, BRENDA	WIOA Mileage	WIOA mileage for student correspondence for the month of April.	20.30	0	92E000 1333 3320 35 684421	1670
URBANA SCHOOL DISTRICT #116	Criminal Backgr	Charges for criminal background checks for March.	71.88	0	92E000 2320 3180 35 010000	1673
URBANA SCHOOL DISTRICT #116	Criminal Backgr	Charges for criminal background checks for March.	71.87	0	92E000 2320 3180 35 030000	1673
URBANA SCHOOL DISTRICT #116	Criminal Backgr	Charges for criminal background checks for January.	26.00	0	92E000 2320 3180 35 010000	1673
URBANA SCHOOL DISTRICT #116	Criminal Backgr	Charges for criminal background checks for January.	26.00	0	92E000 2320 3180 35 030000	1673
URBANA SCHOOL DISTRICT #116	P-Card 01	Apple adapter for ESL	39.40	0	92E000 1361 4110 35 494620	1673
URBANA SCHOOL DISTRICT #116	P-Card 02	Business cards for Rob Lang and Brenda Rodriguez	35.49	0	92E000 1333 4110 35 684421	1673
URBANA SCHOOL DISTRICT #116	P-Card 03	Food purchase for WIOA students for incentive meeting.	21.23	0	92E000 1333 4130 35 684421	1673

VENDOR	INVOICE NUMBER	INVOICE DESCRIPTION	AMOUNT	PO NUMBER	ACCOUNT NUMBER	CHECK NUMBER
URBANA SCHOOL DISTRICT #116	P-Card 04	AFP sponsored seminar for fundraising titled "Grateful Clients".	13.62	0	92E000 2210 3320 35 010000	1673
URBANA SCHOOL DISTRICT #116	P-Card 04	AFP sponsored seminar for fundraising titled "Grateful Clients".	13.62	0	92E000 2210 3320 35 030000	1673
URBANA SCHOOL DISTRICT #116	P-Card 05	Purchase of cartridge for APL printer.	12.00	0	92E000 1310 4110 35 010000	1673
URBANA SCHOOL DISTRICT #116	P-Card 05	Purchase of cartridge for APL printer.	12.00	0	92E000 1310 4110 35 030000	1673
URBANA SCHOOL DISTRICT #116	P-Card 06	Purchase of cartridge for APL printer.	17.99	0	92E000 1310 4110 35 010000	1673
URBANA SCHOOL DISTRICT #116	P-Card 06	Purchase of cartridge for APL printer.	17.99	0	92E000 1310 4110 35 030000	1673
URBANA SCHOOL DISTRICT #116	P-Card 07	Teaching Stethoscope for CNA class	29.33	0	92E000 1400 4110 35 030000	1673
URBANA SCHOOL DISTRICT #116	P-Card 07	Teaching Stethoscope for CNA class	39.96	0	92E000 1400 4110 35 760001	1673
URBANA SCHOOL DISTRICT #116	P-Card 07	Teaching Stethoscope for CNA class	10.63	0	92E000 1333 4150 35 684421	1673
URBANA SCHOOL DISTRICT #116	P-Card 08	Postage for student correspondence	3.23	0	92E000 2320 3410 35 010000	1673
URBANA SCHOOL DISTRICT #116	P-Card 08	Postage for student correspondence	3.22	0	92E000 2320 3410 35 030000	1673
URBANA SCHOOL DISTRICT #116	P-Card 09	Printer cartridge for APL	9.09	0	92E000 1310 4110 35 010000	1673
URBANA SCHOOL DISTRICT #116	P-Card 09	Printer cartridge for APL	9.09	0	92E000 1310 4110 35 030000	1673
URBANA SCHOOL DISTRICT #116	P-Card 10	Custodial supplies-hand soap.	77.84	0	92E000 2540 4130 35 381342	1673
URBANA SCHOOL DISTRICT #116	P-Card 11	Round trip bus rental for field trip to Abbott's Power Plant at the U of I for approximately 30 students and 3 staff on April 5th from 10:30-12:45pm.	83.16	0	92E000 2550 3310 35 780000	1673
URBANA SCHOOL DISTRICT #116	P-Card 12	Janitorial supplies	52.87	0	92E000 2540 4130 35 381342	1673
URBANA SCHOOL DISTRICT #116	P-Card 13	Food purchase for follow-up WIOA meeting.	34.00	0	92E000 1333 4130 35 684421	1673
URBANA SCHOOL DISTRICT #116	Warehouse Bill	Warehouse supplies for March	9.50	0	92E000 1310 4110 35 010000	1673
URBANA SCHOOL DISTRICT #116	Warehouse Bill	Warehouse supplies for March	9.50	0	92E000 1310 4110 35 030000	1673
URBANA SCHOOL DISTRICT #116	Warehouse Bill	Warehouse supplies for March	20.81	0	92E000 2320 4150 35 010000	1673
URBANA SCHOOL DISTRICT #116	Warehouse Bill	Warehouse supplies for March	20.82	0	92E000 2320 4150 35 030000	1673
URBANA SCHOOL DISTRICT #116	Print Shop Marc	Print shop invoice for March	70.71	0	92E000 1310 4110 35 010000	1673
URBANA SCHOOL DISTRICT #116	Print Shop Marc	Print shop invoice for March	70.71	0	92E000 1310 4110 35 030000	1673
URBANA SCHOOL DISTRICT #116	Print Shop Marc	Print shop invoice for March	35.35	0	92E000 1333 4110 35 684421	1673
URBANA SCHOOL DISTRICT #116	USD Electric	UDS electric invoice from 3/23/16-4/06/16.	290.61	0	92E000 2540 3900 35 381342	1673
URBANA SCHOOL DISTRICT #116	USD water	UDS water invoice from 3/23/16-4/06/16.	128.43	0	92E000 2540 3710 35 381342	1673
URBANA SCHOOL DISTRICT #116	USD phone	UDS phone invoice from 3/23/16-4/06/16.	93.05	0	92E000 2540 3430 35 381342	1673
URBANA SCHOOL DISTRICT #116	Audit 2015-16	UAE's audit allocation for 2015-2016 budget at 2.2% and program specific audit.	1,612.00	0	92E000 2320 3170 35 010000	1673
URBANA SCHOOL DISTRICT #116	Audit 2015-16	UAE's audit allocation for 2015-2016 budget at 2.2% and program specific audit.	1,612.00	0	92E000 2320 3170 35 030000	1673
URBANA SCHOOL DISTRICT 116 UAE PAYR	Benefits Bill I	IMRF benefits payable for 4/15/16 payroll	2,369.40	0	92L000 4540 0000 00 000000	1674
URBANA SCHOOL DISTRICT 116 UAE PAYR	Benefits Bill I	IMRF benefits payable for 4/30/16 payroll	2,623.29	0	92L000 4540 0000 00 000000	1674
URBANA SCHOOL DISTRICT 116 UAE PAYR	Benefits Bill F	FICA benefits payable for 4/30/16 payroll	1,857.96	0	92L000 4570 0000 00 000000	1674

VENDOR	INVOICE NUMBER	INVOICE DESCRIPTION	AMOUNT	PO NUMBER	ACCOUNT NUMBER	CHECK NUMBER
URBANA SCHOOL DISTRICT 116 UAE PAYR	Benefits Bill F	FICA benefits payable for 4/15/16 payroll	1,687.15	0	92L000 4570 0000 00 000000	1674
URBANA SCHOOL DISTRICT 116 UAE PAYR	Benefits Medica	Medicare benefits payable for 4/15/16 payroll	394.56	0	92L000 4580 0000 00 000000	1674
URBANA SCHOOL DISTRICT 116 UAE PAYR	Benefits Medica	Medicare benefits payable for 4/30/16 payroll	434.53	0	92L000 4580 0000 00 000000	1674
		Totals for checks	16,686.25			

F U N D S U M M A R Y

FUND	DESCRIPTION	BALANCE SHEET	REVENUE	EXPENSE	TOTAL
92	ADULT ED	9,366.89	0.00	7,319.36	16,686.25
*** Fund Summary Totals ***		9,366.89	0.00	7,319.36	16,686.25

********** End of report **********

Urbana School District 116-UAEC				
Imprest Disbursement Report				
04/30/16				Amount
Balance from March 31st, 2016 Report				4,020.00
Interest earned for March of 2016				0.02
Replenish transfer from Accounts Payable 4/29/16				2,691.14
Available Balance				6,711.16
April's Disbursements				2,711.17
Bank Reconciliation Figure, 4/30/16				3,999.99
Description	**Check #**	**Vendor**	**Account**	**Amount**
9th Annual ECIRMAC Fundraiser Banquet 2016	1544	ECIRMAC	92E000 2210 3120 35 130000	260.00
Total				**260.00**
Reimbursement for Mileage and Lunch for College and Career	1545	Margaret Buck	92E000 2210 3320 35 010000	36.23
Readiness Standards Meeting			92E000 2210 3320 35 030000	36.23
Total				**72.46**
Reimbursement for Building Supplies	1546	Robert Lang	92E000 2540 4130 35 381342	60.30
Total				**60.30**
Reimbursement for Mileage for the Education Legislative	1547	Marcellos Gray	92E000 2210 3320 35 010000	48.87
Institute Conference			92E000 2210 3320 35 030000	48.87
Total				**97.74**
Reimbursement for CNA Graduation and Postage	1548	Karen Kaplan	92E000 2320 3410 35 010000	0.82
			92E000 1400 4110 35 760001	54.53
			92E000 2320 3410 35 030000	0.82
Total				**56.17**
FY16 March CNA Class State Exam Fees	1549	SIU-C	92E000 1333 4140 35 684421	130.00
			92E000 2120 3900 35 030000	390.00
			92E000 2120 3900 35 760001	1,040.00
Total				**1,560.00**
Return of CNA Book Deposit	1550	Deborah Quick	(92R000 1351 0000 00 760001)	15.00
Total				**15.00**
Reimbursement for Postage for CNA Correspondence	1551	Karen Kaplan	92E000 2320 3410 35 010000	17.75
			92E000 2320 3410 35 030000	17.75
Total				**35.50**
FY16 Graduation Cap and Gown	1552	Herf Jones	92E000 2900 4111 35 200000	404.00
Total				**404.00**
Social Justice Awards Dinner May 7th, 2016	1553	The McKinley Foundation	92E000 2630 3900 35 010000	75.00
			92E000 2630 3900 35 030000	75.00
Total				**150.00**
Subtotal				**2,711.17**