

Urbana Adult Education
January 9, 2013 through February 7, 2013

Bank Transfers from Adult Education Accounts Payable to Urbana School District Payroll:

<u>Date</u>	<u>Description</u>	<u>Amount</u>
1/14/13	1/15 Regular Payroll	25,872.30
1/29/13	1/30 Regular Payroll	24,586.01

Bank Transfers from Accounts Payable to Imprest Fund to Replenish:
No Activity during January, 2013

Attached computer generated check reports:

Checks 1198-1203 February Bills	<u>21,227.13</u>
Total Accounts Payable	21,227.13
Total Payroll	<u>50,458.31</u>
Grand Total	<u>71,685.44</u>

The preceding list of Accounts Payable in the amount of \$21,227.13 is approved by the Board of Education, Urbana School District 116 on February 19, 2013.

The Payroll in the amount of 50,458.31 is approved by the Board of Education, Urbana School District 116 on February 19, 2013.

President

Secretary

Director of Business and Financial Services

VENDOR	INVOICE	INVOICE	AMOUNT	PO ACCOUNT					CHECK NUMBER	
	NUMBER	DESCRIPTION		NUMBER	NUMBER	NUMBER	NUMBER	NUMBER		
ABSOPURE WATER CO.	82684567	Classroom Water	25.00	0	92E000	2540	3900	35	381342	1198
ADCOCK, DAVID	IACEA Board	IACEA Board 1/24-25	55.20	0	92E000	2210	3320	35	010000	1199
ADCOCK, DAVID	IACEA Board	IACEA Board 1/24-25	36.80	0	92E000	2210	3320	35	030000	1199
ADCOCK, DAVID	IACEA Board	IACEA Board 1/24-25	30.67	0	92E000	2210	3320	35	040000	1199
AT&T	217 337-4987 93	Telephone	25.82	0	92E000	2540	3430	35	381342	1200
CDS OFFICE TECHNOLOGIES	INV0744279	Copier Usage	62.65	0	92E000	1310	3240	35	010000	1201
CDS OFFICE TECHNOLOGIES	INV0744279	Copier Usage	41.77	0	92E000	1310	3240	35	030000	1201
CDS OFFICE TECHNOLOGIES	INV0744279	Copier Usage	34.81	0	92E000	1310	3240	35	040000	1201
CDS OFFICE TECHNOLOGIES	INV0744279	Copier Usage	6.96	0	92E000	2320	3240	35	010000	1201
CDS OFFICE TECHNOLOGIES	INV0744279	Copier Usage	4.64	0	92E000	2320	3240	35	030000	1201
CDS OFFICE TECHNOLOGIES	INV0744279	Copier Usage	3.86	0	92E000	2320	3240	35	040000	1201
CDS OFFICE TECHNOLOGIES	INV0745607	New copier usage	17.01	0	92E000	1310	3240	35	010000	1201
CDS OFFICE TECHNOLOGIES	INV0745607	New copier usage	11.34	0	92E000	1310	3240	35	030000	1201
CDS OFFICE TECHNOLOGIES	INV0745607	New copier usage	9.45	0	92E000	1310	3240	35	040000	1201
CDS OFFICE TECHNOLOGIES	INV0745607	New copier usage	1.89	0	92E000	2320	3240	35	010000	1201
CDS OFFICE TECHNOLOGIES	INV0745607	New copier usage	1.26	0	92E000	2320	3240	35	030000	1201
CDS OFFICE TECHNOLOGIES	INV0745607	New copier usage	1.05	0	92E000	2320	3240	35	040000	1201
CDS OFFICE TECHNOLOGIES	INV0746390	Staple Cartridge	46.00	0	92E000	1310	4110	35	010000	1201
CDS OFFICE TECHNOLOGIES	INV0746390	Staple Cartridge	30.67	0	92E000	1310	4110	35	030000	1201
CDS OFFICE TECHNOLOGIES	INV0746390	Staple Cartridge	25.55	0	92E000	1310	4110	35	040000	1201
IACEA	Conf Reg	IACEA Conference Registration, Adcock	225.00	0	92E000	2900	4100	00	000000	1202
URBANA SCHOOL DISTRICT #116	Phone Jan	Phone Jan	102.68	0	92E000	2540	3430	35	381342	1203
URBANA SCHOOL DISTRICT #116	A&R Mechanical	New furnace for back building	8,900.00	0	92E000	2540	3230	35	381342	1203
URBANA SCHOOL DISTRICT #116	Utility1	Natural Gas	461.06	0	92E000	2540	3950	35	381342	1203
URBANA SCHOOL DISTRICT #116	Utility2	Water	175.65	0	92E000	2540	3710	35	381342	1203
URBANA SCHOOL DISTRICT #116	Krut's Elec	Outside light repair = alley	285.00	0	92E000	2540	3230	35	381342	1203
URBANA SCHOOL DISTRICT #116	Phone Jan Qwest	Phone Jan	6.42	0	92E000	2540	3430	35	381342	1203
URBANA SCHOOL DISTRICT #116	Internet	Internet	52.90	0	92E000	2540	3430	35	381342	1203
URBANA SCHOOL DISTRICT #116	Phone Dec	Phone Dec	114.29	0	92E000	2540	3430	35	381342	1203
URBANA SCHOOL DISTRICT #116	Utility3	Electricity	767.48	0	92E000	2540	3960	35	381342	1203
URBANA SCHOOL DISTRICT #116	Utility4	Natural Gas	583.05	0	92E000	2540	3950	35	381342	1203
URBANA SCHOOL DISTRICT #116	Utility5	Water	183.56	0	92E000	2540	3710	35	381342	1203
URBANA SCHOOL DISTRICT #116	FE Moran	Alarm Monitoring, 6 months	96.00	0	92E000	2540	3230	35	381342	1203
URBANA SCHOOL DISTRICT #116	EBA Terando	EBA Diane Terando	2,449.47	0	92E000	1353	2290	48	400000	1203
URBANA SCHOOL DISTRICT #116	EBA Adcock	EBA David Adcock	31.33	0	92E000	2320	2290	35	381342	1203
URBANA SCHOOL DISTRICT #116	EBA Adcock	EBA David Adcock	291.66	0	92E000	2320	2290	36	130000	1203
URBANA SCHOOL DISTRICT #116	EBA Adcock2	EBA David Adcock	28.25	0	92E000	2320	2290	35	381342	1203
URBANA SCHOOL DISTRICT #116	EBA Adcock2	EBA David Adcock	263.02	0	92E000	2320	2290	36	130000	1203
URBANA SCHOOL DISTRICT #116	IMRF 1/15	IMRF 1/15	1,429.12	0	92L000	4540	0000	00	000000	1203

VENDOR	INVOICE	INVOICE	AMOUNT	PO ACCOUNT				CHECK	
	NUMBER	DESCRIPTION		NUMBER	NUMBER	NUMBER	NUMBER	NUMBER	
URBANA SCHOOL DISTRICT #116	FICA 1/15	FICA 1/15	1,012.39	0	92L000	4570	0000 00 000000	1203	
URBANA SCHOOL DISTRICT #116	Medicare 1/15	Medicare 1/15	331.64	0	92L000	4580	0000 00 000000	1203	
URBANA SCHOOL DISTRICT #116	IMRF 1/30	IMRF 1/30	1,444.20	0	92L000	4540	0000 00 000000	1203	
URBANA SCHOOL DISTRICT #116	FICA 1/30	FICA 1/30	924.22	0	92L000	4570	0000 00 000000	1203	
URBANA SCHOOL DISTRICT #116	Medicare 1/30	Medicare 1/30	312.94	0	92L000	4580	0000 00 000000	1203	
URBANA SCHOOL DISTRICT #116	Pcard1	Stamps	121.50	0	92E000	2320 3410 35	010000	1203	
URBANA SCHOOL DISTRICT #116	Pcard1	Stamps	81.00	0	92E000	2320 3410 35	030000	1203	
URBANA SCHOOL DISTRICT #116	Pcard1	Stamps	67.50	0	92E000	2320 3410 35	040000	1203	
URBANA SCHOOL DISTRICT #116	Pcard2	Mail audit	6.03	0	92E000	2320 3410 35	010000	1203	
URBANA SCHOOL DISTRICT #116	Pcard2	Mail audit	4.02	0	92E000	2320 3410 35	030000	1203	
URBANA SCHOOL DISTRICT #116	Pcard2	Mail audit	3.35	0	92E000	2320 3410 35	040000	1203	
Totals for checks			21,227.13						

FUND SUMMARY

FUND	DESCRIPTION	BALANCE SHEET	REVENUE	EXPENSE	TOTAL
92	ADULT ED	5,454.51	0.00	15,772.62	21,227.13
***	Fund Summary Totals ***	5,454.51	0.00	15,772.62	21,227.13

***** End of report *****

Urbana School District 116 - Urbana Adult Education
Imprest Disbursements Report
For Month Ended January 31, 2013

Balance from December 31, 2012 Report	4,000.00
Plus void check 1291 from 10/26/12, instructor declined payment	105.00
Transfer to Accounts Payable	(105.00)
Available Balance	4,000.00
January Disbursements	-
Bank Reconciliation Figure, January 31, 2013	<u>4,000.00</u>

Check	Vendor	Account	Amount	Description
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No checks written.